



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION
PO BOX 19001
PARRIS ISLAND, SOUTH CAROLINA 29905-9001

IN REPLY REFER TO:
DepO 1910.10L
G-1

DEC 11 2020

DEPOT ORDER 1910.10L

From: Commanding General
To: Distribution List

Subj: PROCESSING OF RECRUIT PERSONNEL FOR DISCHARGE

Ref: (a) DODI 6130.03
(b) NAVMED P-117 (MANMED)
(c) MCO P1900.16F (SEPSMAN)
(d) MCRCO 1130.1 (QUAL CNTRL)
(e) MCO 1752.5B (SAPRP)
(f) MCRCO 1100.1 (EPM)
(g) DepO 1513.6G (RTO)

Encl: (1) RLS Request to Continue Training
(2) CG Response to RLS Request to Continue Training
(3) BMC Request to Continue Training
(4) CG Response to BMC Request to Continue Training
(5) AC/S Recruiting Endorsement of BUMED Recommendation
(6) Basis for Discharge Determination Matrix
(7) RLS Basis for Discharge Determination comments sheet
(8) RPC Drop Book Cover Sheet
(9) Recruit Administrative Branch Separations Worksheet

1. Situation. Everyone involved in the recruit training process is responsible for exercising every leadership and training technique available to ensure all recruits are given every opportunity to succeed. When all appropriate means have been exhausted, and it becomes apparent the recruit cannot or will not respond, then a recommendation for discharge will be made. Similarly, it is also an all hands responsibility to ensure recruits identified as having a disqualifying medical condition or other disqualifying circumstance are expeditiously processed for separation unless the condition or circumstance is waived and retention is approved by the appropriate authority. Enclosures (1) through (9) prescribe current procedures for processing recruits for discharge within this command and will be adhered to strictly.

2. Cancellation. DepO 1910.10K.

3. Mission. To establish policy and administrative procedures for the retention or discharge of unqualified or unsuitable recruits.

4. Execution

a. Commander's Intent. Recruits identified as possibly unqualified or unsuitable for service will not enter or remain in a training status until the disqualifying condition(s), circumstance(s) or unsuitability is resolved. The first step in the separation process is to examine a recruit's problem to determine if a condition/basis for separation exists. The procedures and time constraints imposed by this order are dictated by sound management

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practices and fiscal considerations; however, salvaging a potentially productive Marine is and must remain the primary consideration of all concerned. All personnel involved in the processing of recruits recommended for discharge must ensure each recruit understands a possibility exists of being returned to training. Per reference (c), separation authority is delegated to the Commanding Officer (CO), Recruit Training Regiment (RTR).

b. Concept of Operations

(1) Screening

(a) Mental, moral, and physical screening is a continuous process from arrival at recruit training until graduation. Recruit Liaison Section (RLS) conducts all initial qualification screening. When, based upon the appropriate reference, a recruit is found to be unqualified/unsuitable to start or continue training; the individual recruit will not enter or remain in a training platoon until the matter is resolved or waived by the Commanding General or specified delegated authority.

(b) When a recruit requires a waiver, the waiver must be processed and approved prior to continuing training.

1. For receiving recruits, disqualifying conditions must be resolved prior to training company pick-up.

2. For recruits in training, disqualifying conditions must be resolved within three training days (but no later than Training Day (TD) 40).

3. In both cases, the additional option is to request the recruit to remain with their pick-up or training company via a Commanding General "continue-to-train request" pending a final decision on the disqualifying condition.

4. Additional consideration will be given to the amount of days a recruit has been at the Depot. Every effort will be made to graduate or separate recruits prior to 180 days on island (DOI). This timeline facilitates separating a recruit as an Entry Level Separation.

5. Recruits unable to meet the aforementioned timelines will be dropped to Support Battalion until a decision on the disqualifying condition is made.

(2) Entry Level Separations (ELS). Persons in an entry level status are those who have been on active duty 180 continuous days or less or the first 180 days of continuous active service after a break in service following at least 92 days of continuous active duty service. Entry Level Separations are the most common for recruits and cover a wide variety of cases and are listed in references (c) and (g). The list below is not inclusive, but are the most common basis for ELS:

(a) Defective Enlistment

- Minority
- Erroneous
- Fraudulent

(b) Entry Level Performance and Conduct

- Incapability
- Lack of Reasonable Effort
- Failure to Adapt
- Minor Disciplinary Infraction

(c) Convenience of the Government

- Physical Condition Not a Disability
- Physical Standards

(d) Misconduct

(3) Voided Enlistments. The Separation manual allows four circumstances in which an enlistment can be voided at its inception, they are: (a) Minority (under the age of 18 or 17 and without parental consent), (b) If the enlistment was effected without voluntary consent or incapability to fully understand the significance of the decision to enlist in the Marine Corps, (c) Deserter from another branch of military service, (d) Dependent on alcohol or drugs at the time of enlistment. The enlistment of any recruit determined to have been dependent on drugs or alcohol at the time of such enlistment shall be voided and shall normally be given an uncharacterized separation. The basis for separation is paragraph 6204.3 of reference (c).

(a) Dependency will be determined by a medical officer using appropriate medical/psychiatric criteria. If the Depot Substance Abuse Counseling Center (SACC) determines the recruit is alcohol or drug dependent, a medical officer must send the recruit to the medical department for final determination.

(b) If the recruit is determined to be dependent by a medical officer, no further contact with the Depot SACC is necessary.

(4) Special Case Recruit Discharges. Recruits already sworn in, but fail to ship, or are determined to be ineligible for enlistment and have not yet reported to Marine Corps Recruit Depot Parris Island (MCRDPI) will be joined by service record only and the appropriate unit diary entered reflecting "unauthorized absence", and immediately processed for discharge per reference (c) and (f). Notification of rights requirement per reference (c) is waived for these cases. The chain of command is still required to build a separation package to fully justify the decision to separate. The bulk of the separation package will consist of statements from the recruiter and the recruiting district endorsements as to why the recruit failed to ship. An RTR authorization to discharge is still required. The recruit will be mailed copies of all documents used to execute and or justify the separation action.

(a) Recruits that are to be extradited for pending criminal charges based on pre-service activity are to be evaluated on a case-by-case basis. Depending on the circumstances, this could be either a fraudulent discharge or an erroneous discharge. Prior to allowing the recruit to depart Parris Island, the chain of command is still required to submit to the RTR a complete separation package including notification of intent to separate, supporting documentation, chain of command separation recommendations, BCNR/NDRB, RLS and any recruit statements. The company shall complete the page 11 entry documenting Reentry Code assignment. The extradition does not

relieve the Marine Corps of fulfilling its notification and process responsibilities. Every effort will be made to discharge a recruit awaiting extradition prior to the recruit departing MCRDPI. The separation action will need to be coordinated with the law enforcement agency executing the extradition so that the discharge takes place just prior to handing the individual over to civilian authorities. If the recruit departs without completing the separation, fulfilling the governments discharge responsibilities becomes much more complex and costly.

(b) RAPID Discharges. RAPID discharges can be recommended by medical or by the command. In either case, the CO, RTR will select the number (2) in RTR's section of the 1900 Form to indicate two-day processing for rapid discharge. The supporting agencies shall make every effort to complete rapid discharges within two business days.

(c) Unrestricted Sexual Assault Prevention and Response Victim Advocate (SAPR VA) Case Separations. When a battalion recommends a recruit with an unrestricted SAPR VA case for separation, a hardcopy 1900 Form requires the Commanding General's signature. The battalion SAPR VA will notify the Depot Sexual Assault Response Coordinator of the separation. The battalion that is separating the recruit is responsible for completing this process.

(5) Multiple Basis for Discharge. Commanders, in consultation with RLS, will exercise their best judgment. When multiple basis for separation exist, the least favorable separation cause will be the primary justification for separation.

(6) Type of Discharge. Reference (c) provides that when a discharge is characterized, it will be characterized as honorable, general, or under other than honorable conditions. However, not all discharges contain a characterization of service. The primary situation in which separations are not characterized involves personnel discharged during the first 180 days of continuous active military service; i.e., entry-level status. Therefore, most recruit discharges will be described as an Uncharacterized Entry Level Separation. The chain of command may assign a characterization of service provided the service clearly warrants the assigned characterization. Enclosure (6) points out the rare exceptions when a recruit's discharge may be characterized as honorable, general, or under other than honorable conditions.

c. Tasks. Commanding Officer, Recruit Training Regiment (CO, RTR). The CO, RTR is responsible for all administrative requirements and time constraints imposed by this Order.

5. Administration and Logistics

a. Administration

(1) The separation process for recruits is handled through a combination of hard copy files and electronic processing. Hard-copy documents will be forwarded to Recruit Separation Platoon (RSP), Recruit Processing Company (RPC) with the recruit, per enclosure (8). The Recruit Administration Branch (RAB) shall be notified of all recruits joined to RSP.

(2) The following soft-copy documents shall be forwarded to RSP via the RPC website (<http://parrislandintranet.nmci.usmc.mil/RTR/support/>)

RPC/default.aspx): notification of separation procedures, RLS statement, recruit evaluation card, page 11 entries (recommended RE-code assignment and deficiency 6105 for cases in which the separation action based on entry level performance and conduct), 1900 Form signed by the battalion commander, and 1900 Form signed by the CO, RTR. In addition, the following soft-copy documents shall be submitted only if they apply to the basis for separation: medical officer's statement, psychological evaluation, urinalysis results, Written Notice of Deficiency (WNOD), sick-call chits, investigations, and memorandums for the record. The intent of the soft-copy package is to capture the recruit's suitability for future service and record of performance. Soft documents will be copied and scanned; high quality, clear and legible documents are necessary.

(a) Recommendations for separation will be noted on the Recruit Evaluation Card by each level of the company chain of command. A recruit will receive notification of separation proceedings by the company commander. The company commander will then forward the notification paperwork to the appropriate battalion commander for processing through the separation authority per references (c) and (e).

(b) The following entries are required on the recruit evaluation card for a recruit being processed for separation:

1. An entry by the losing senior drill instructor containing current platoon, the status of the recruit's weapon and bucket issue, their money valuable bag, debit/smart card, personal gear, and notification to the Recruiting Station (RS) (Operations Officer, Operations Chief, or Pool Program Specialist) if made. Example: Subject Named Recruit (SNR), Platoon 1001, counseled on being dropped to RSP. SNR's rifle and bucket issue have been turned in. SNR's money valuable bag, debit/smart cards, and personal gear were verified. RS Montgomery notified 20130110 at 1100, Point of Contact (POC) Staff Sergeant Smith (Ops Chief), (555)123-4567.

2. An entry by the losing company officer containing current platoon, the basis of separation and specific cause, notification to the RS (unless notified by drill instructor), notification to the next of kin (NOK), status of the Identification (ID) card, and the results of the personal interview (no allegations, under investigation, resolved). The next of kin must be a blood or legal relation (mother, grandfather, guardian, spouse), and must be contacted by a company officer prior to drop. Example: While assigned to platoon 4001, SNR counseled on drop to RSP for fraudulent enlistment, specifically for deliberate failure to disclose pre-service medical conditions/treatment, Existed Prior to Entry (EPT). NOK notified 20130110 at 1125, POC David Jones (father), (555)765-4321. ID card verified. Personal Interview (PI) conducted, allegations resolved.

3. An entry by the gaining senior drill instructor containing the status of the recruit's money valuable bag, debit/smart card, personal gear, and any problems that might interfere with the recruit's ability to be separated from the Marine Corps. Example: SNR counseled on assignment to RSP. SNR money valuable bag, debit/smart card, and personal gear were verified. SNR reported no personal or medical issues at this time.

(c) The Recruit Administration Branch (RAB) will assist in all recruit separations by ensuring every recruit assigned to RSP attends the Discharge Processing Unit (DPU) discharge processing classes and that all final discharge documentation/filing is completed. During the Thanksgiving

and Christmas holidays, there is an increased effort to discharge as many separation candidates as possible. While the RAB does not control all the variables (travel availability/weather), the RAB will make every effort to separate as many as possible. Separation candidates who need to be home prior to the holidays should be dropped to RSP not later than 1 week prior to the holiday.

(d) The RSP will ensure every recruit is medically cleared for separation prior to discharge.

(e) All separation packages will have a page 11 entry as appropriate; see reference (c) and enclosure (6).

(f) All discharges will be processed as efficiently as possible. Normally, two working days within any echelon of command or staff section is considered adequate processing time. Every effort will be made to ensure resolution of the case (i.e., CG/CMC decision) prior to TD-40. If discharge action cannot be made prior to TD-40, the recruit will be placed in a legal hold status and discharged or returned to training once the case is adjudicated. In such cases, the recruits involved must be carefully counseled on what is taking place so their plans and those of their families can be adjusted accordingly.

(g) Additional consideration will be made to the amount of days a recruit has been at the Depot. Every effort will be made to separate or graduate recruits prior to 180 days on island (DOI).

(2) Legal

(a) The Staff Judge Advocate will review all administrative discharge recommendations based on misconduct, all requests for separation in lieu of trial by court-martial, all cases in which an administrative discharge board is convened and all discharges where the recommended characterization is other than honorable. The review must contain an opinion stating whether the proceedings are "sufficient in law and fact." Included in the opinion will be the legal basis for separation and a recommendation as to character of separation when appropriate.

(b) If a recruit is confined as a result of a court-martial, the Company Commander, RPC is responsible to ensure the recruit receives a discharge physical, attends a discharge processing class at the RAB, and forwards the recommendation for administrative separation via the chain of command to CO, RTR or the Commanding General as appropriate. These actions must be completed five days prior to the recruit's release date from confinement. Once the convening authority has acted on the court-martial result, the commander should forward the original completed court-martial package and Service Record Book (SRB) to the RAB so the punishment can be reported via the unit diary.

(3) Officer in Charge (OIC), RLS. The RLS staff will interview all recruits processed for separation. In the case of fraudulent and erroneous enlistments where recruiter malpractice is suspected, RLS will ensure the appropriate Marine Corps District conducts an investigation as required per references (c), (d) and (f). Additionally, in the case of Erroneous, Fraudulent, and Convenience of the Government discharges, the AC/S Recruiting will review the recommendation for discharge/retention to determine

reenlistment eligibility (RE code), assign/confirm detectability codes and resolve recruiting allegations or errors as appropriate per enclosure (5).

(4) Officer in Charge, Recruit Administration Branch (RAB). The RAB will complete recruit discharges/separations within five business days of receiving the recruit's completed package. RSP shall inform the RAB of all recruits joined to RSP.

(5) Officer in Charge, Branch Medical Clinic (BMC). The OIC, BMC will ensure all necessary medical care, physicals and documentation required for the type of discharge recommended is provided in the most expeditious manner.

(a) Recruits will be medically approved for separation by a medical officer.

(b) No recruit will be discharged while undergoing medical evaluation related to a medical board or Physical Evaluation Board (PEB) until the process is completed and approved by medical authority, except in cases of a Fraudulent Enlistment with proper notification to Medical Boards per references (a) through (c). All recruits being medically separated via a PEB will be provided a complete copy of their medical records prior to separation. All other recruits are provided a LIMITED copy of their medical records (lab test results & immunizations) with an instruction sheet describing how to request complete copies of their medical and dental records through the Veterans Records Archives.

(c) Recruits have the option per paragraph 8505 of reference (c) to waive their rights to a PEB prior to final action. The recruit will be required to sign a page 11 entry per reference (c) stating that they are willing to give up any right to medical care and benefits from the Department of the Navy.

(6) Director, Drill Instructor (DI) School. Director, DI School will ensure the Series Commander Course students are provided a copy of this order and are familiarized with its contents and the recruit separation process.

(7) Assistant Chief of Staff, G-7 (AC/S, G-7). During scheduled and routine inspections, the AC/S, G-7 will ensure a careful examination of all requirements pertaining to Depot Order 1910.10L is being upheld. Compliance and noncompliance of said Order is to be documented in the final written report.

(8) In any case where the CO, RTR and the AC/S Recruiting disagree, the Commanding General will make the final determination on separation/retention of a recruit.

(9) In all cases where a recruit who is being processed for discharge has been a victim of sexual assault within 12-months prior to the discharge, the Commanding General shall remain the only discharge authority. This cannot be delegated per reference (e).

(10) Annually, the G-1 will ensure this Order is reviewed by the AC/S Recruiting, RTR, and the RAB. Every effort will be made to ensure review is completed in conjunction with review of reference (g).

(11) Communication of actions taken to process a recruit for a waiver, separation, and retention shall be made by AC/S Recruiting, G-1, BMC, RTR, Support Battalion, and the RAB.

b. Logistics

(1) The CO, RTR will ensure tracking of all recruits over 120 days on the island to ensure recruits graduate within 180 days of shipping to recruit training.

(2) The AC/S Recruiting, RLS and BMC will ensure tracking of all submitted waivers.

6. Command and Signal

a. Command. This Order is applicable to all personnel assigned to, working aboard or visiting MCRDPI.

b. Signal. The Order is effective the date signed.



J. L. NETHERCOT

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PARRIS ISLAND, SOUTH CAROLINA 29905-9001

SSIC
RLS

From: Officer in Charge, Recruit Liaison Section
To: Commanding General, Eastern Recruiting Region

Subj: REQUEST TO CONTINUE TRAINING IN THE CASE OF RECRUIT IAM A
JONES EDIPI 0123456789 / TD-XX / DOI-XXX

1. Subject recruit has been identified as having a disqualifying moral condition in accordance with MCRCO 1100.1 (EPM) for continued service in the Marine Corps.
2. Subject recruit is pending review of civilian police records in order to determine waiver eligibility.
3. Based on the information provided the moral issue does/does not preclude the recruit from training. The Recruit Liaison Section is recommending authorization to continue training pending waiver determination.

<<Signee>>

Copy to:
AC/S Rct
RTR S-1
RPC



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PO BOX 19001
PARRIS ISLAND, SOUTH CAROLINA 29905-9001

SSIC
RCT

From: Commanding General, Eastern Recruiting Region
To: Officer in Charge, Recruit Liaison Section

Subj: RESPONSE TO REQUEST TO CONTINUE TRAINING IN THE CASE OF
RECRUIT IAM A JONES EDIPI 0123456789 / TD-XX / DOI-XXX

1. Approved/Disapproved.
2. Subject recruit is authorized/not authorized to continue training while awaiting waiver determination.
3. Subject recruit will not pass training day 46 or 120 DOI or graduate while waiting on waiver determination without prior approval from the Commanding General, Eastern Recruiting Region.

<<Signee>>

Copy to:
AC/S Rct
RTR S-1
RPC



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SSIC
BMC

From: Officer in Charge, Branch Medical Clinic
To: Commanding General, Eastern Recruiting Region

Subj: MEDICAL REQUEST TO CONTINUE TRAINING IN THE CASE OF
RECRUIT IAM A JONES 0123456789 / TD-XX / DOI-XXX

1. Subject recruit has been identified as possibly having a disqualifying medical condition IAW DODI 6130.03 for continued service in the Marine Corps.

2. Subject recruit is pending review of civilian medical records and/or medical work-up for the suspected condition of XXXXXXXX.

3. Based on the information provided and physical exam, the medical condition does not pose a physical threat to the individual recruit. The Medical Officer is recommending authorization to continue training pending medical work-up.

I. A. MEDICAL

Copy to:
AC/S Rct
RTR S-1
RLS
RPC



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION
PO BOX 19001
PARRIS ISLAND, SOUTH CAROLINA 29905-9001

SSIC
RCT

From: Commanding General, Eastern Recruiting Region
To: Officer In Charge, Branch Medical Clinic

Subj: RESPONSE TO MEDICAL REQUEST TO CONTINUE TRAINING IN THE
CASE OF RECRUIT IAM A JONES 0123456789 / TD-XX / DOI-XXX

1. Approved/Disapproved.
2. Subject recruit is authorized/not authorized to continue training while awaiting approval of a medical waiver.
3. This recruit will not pass training day 40 or 120 DOI or graduate while waiting on approval of a medical waiver without prior approval from Commanding General, Eastern Recruiting Region.

I. A. GENERAL

Copy to:
AC/S Rct
RTR S-1
RLS
RPC



UNITED STATES MARINE CORPS
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PO BOX 19001
PARRIS ISLAND, SOUTH CAROLINA 29905-9001

SSIC
RCT

FIRST ENDORSEMENT on BUMED Rec ltr SSIC Off Code of DATE

From: AC/S Recruiting, Eastern Recruiting Region
To: Officer In Charge, Branch Medical Clinic

Subj: PHYSICAL QUALIFICATION FOR RETENTION IN THE UNITED STATES
MARINE CORPS ICO RECRUIT JASON R. JONES EDIPI 0123456789
/ TD-XX / DOI-XXX

1. Subject recruit is approved/disapproved for retention based on recommendation from Bureau of Medicine and Surgery.
2. Point of contact for this matter is I. M. Marine at (843) 228-XXXX.

I. A. CHIEF

Copy to:
RTR S-1
RLS
RPC

Basis for Discharge Determination Matrix

Nature of Problem	General Basis	Specific Basis	MARCOR SEPMAN Par	Character of Service	RE Code	SPD Code
Sleepwalking, Bedwetting, Pseudofolliculitis Barbae, Allergies, Learning Disabilities, Heat Intolerance, Other Physical Conditions Not Disabling	Convenience of the Government	Physical Condition Not a Disability	6203.2	ELS	3P	JFV1
Simple Phobia	Convenience of the Government	Fear of Water, Heights, Etc...	6203.2	ELS	3F	JFV1
Personality Disorder USE #1 or #2 FOR RECRUITS	Convenience of the Government	Personality Disorder USE #1 or #2 FOR RECRUITS	6203.3	ELS	3P	HFX1
Physical Standards	Convenience of the Government	Failure to meet established physical standards	6203.8	ELS	3P	JFT1
Minor, Under age 17	Defective Enlistment	Minority	6204.1a	VOID Enlistment	NA	JFB1
Minor, Age 17 without Parental Consent	Defective Enlistment	Minority	6204.b	VOID Enlistment	3F	JFB1
Erroneous Enlistment	Defective Enlistment	Does Not Meet Pre-enlistment Educational Standards	6204.2	ELS	3E	JFC4
Erroneous Enlistment	Defective Enlistment	Pregnant at time of Enlistment	6204.2	ELS	3F	JFC6
Erroneous Enlistment	Defective Enlistment	Medical Reason	6204.2	ELS	3P	HFC1
Erroneous Enlistment	Defective Enlistment	Other Disqualifying Factors Unknown to member (Unauthorized Waiver, ect...) I. E. Gage Ears, Tats	6204.2	ELS	3C	JFC7
Fraudulent Enlistment	Defective Enlistment	Deliberate Failure to Disclose Pre-service Medical Condition/Treatment	6204.3	ELS	3P	JDA1
Fraudulent Enlistment	Defective Enlistment	Deliberate Failure to Disclose Correct Educational documents	6204.3	ELS	3E	JDA1
Fraudulent Enlistment	Defective Enlistment	Deliberate Failure to Disclose Pre-service Other	6204.3	ELS	3F	JDA1
Fraudulent Enlistment	Defective Enlistment	Deliberate Failure to Disclose Pre-service Police/Juvenile Record	6204.3	ELS	3F	JDA1
Fraudulent Enlistment	Defective Enlistment	Deliberate Failure to Disclose Prior Military Service	6204.3	ELS	3F	JDA6
Fraudulent Enlistment	Defective Enlistment	Deliberate Failure to Disclose Prior Drug Use	6204.3	ELS	3F	JDT1
Fraudulent Enlistment	Defective Enlistment	Deliberate Failure to Disclose Prior Alcohol Abuse	6204.3	ELS	3F	JDU1
Entry Level Performance and Conduct	Lack of Reasonable Effort	Will not expend reasonable effort, refuses to train	6205	ELS	3F	JGA1
Entry Level Performance and Conduct	Incapability	Failure to meet a graduation requirement (PFT, Swim, Academics, Rifle Range, Weight, Crucible)	6205	ELS	3F	JGA1
Entry Level Performance and Conduct	Failure to Adapt to the MC Environment	Fails to Adapt to the MC Environment	6205	ELS	3F	JGA1
Entry Level Performance and Conduct	Minor Disciplinary Infractions	Disrupts Training	6205	ELS	3F	JGA1
Misconduct	Drug Abuse	Positive Urinalysis other than initial testing	6210.5	ELS	4B	HKK1
Misconduct	Commission of a Serious Offense	Commits Offense for which a punitive discharge could be awarded	6210.6	OTH	4	HKQ1
Request Early Discharge to Attend School	Convenience of the Government	92 Day Reserve Request Discharge due to an inability to complete recruit training prior to college convene date	6405	ELS	1A	KCF1
Hardship	Hardship	Recruit Request discharge based on an existing Hardship	6407	ELS	3H	KDB1
Voluntary Separation	Separation In Lieu of Trial by Court-Martial	Charges have been preferred (Offense can result in punitive Discharge)	6419	OTH	4	KFS1



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SSIC
RLS

From: Officer in Charge, Recruit Liaison Section, Eastern
Recruiting Region
To: Commanding Officer, Recruit Training Regiment
Subj: DISCHARGE DETERMINATION REGARDING RECRUIT JOHN S. DOE
EDIPI 0123456789 / 8000 USMC

1. Subject recruit has been deemed a fraudulent enlistment/erroneous enlistment/convenience of the government discharge for the following reason (s):

Justification: Comments pertaining to the basis for discharge.

2. Point of contact is the Recruit Liaison Section at
(843) 228-2676.

I. A. MARINE

RECRUIT INFORMATION PAGE

RECRUIT INVENTORY SHEET

SICK CALL CHITS

RSP ISSUE RECEIPT FROM BUCKET

COMBO AND MSL ENVELOPES

RIFLE CARD

BAGGAGE CHECK TAG

*****List of electronic documents:**

- 1. Notification Page (Company Commander)**
- 2. Reason for drop documents**
- 3. RLS screening/RLS Basis Determination Sheet**
- 4. Recruit Evaluation Card**
- 5. Battalion Commander Letter**
- 6. RTR Commander Letter**

ATTACH ID CARD IF THE RECRUIT HAS ONE. IF NOT,
ANNOTATE IN MCTIMS (eg. Green Card, Dependent ID, Redo
Fingerprints, etc)
ALL STAPLED IN THE TOP LEFT HAND CORNER