



UNITED STATES MARINE CORPS  
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION  
PO BOX 19001  
PARRIS ISLAND, SOUTH CAROLINA 29905-9001

DepO 5060.4  
G-3  
21 OCT 2019

DEPOT ORDER 5060.4

From: Commanding General  
To: Distribution List

Subj: SECURITY SCREENING DUTIES FOR FAMILY DAY, GRADUATIONS, AND OTHER  
SPECIAL EVENTS

Ref: (a) Depot Order 5060.2P

Encl: (1) Inclement Weather Plan  
(2) Security Screening Plan and Setup Maps  
(3) Emergency Action Plan  
(4) Marshaling/Staging Area for EMS and Off-Base First Responders  
(5) Phased Security Measures for Family Day  
(6) Phased Security Measures for Graduation

1. Situation. Marine Corps Recruit Depot Parris Island/Eastern Recruiting Region, Parris Island (MCRD/ERR PI) trains and graduates an average of 20,000 basically trained Marines annually. The culminating event for every Marine is the formal graduation ceremony; however, there are several other supporting events that take place that are intended for families, friends and relatives which hold an equal importance (e.g., Motivational Run, Family Day, and the Morning Colors Ceremony).

2. Mission. The Depot must be prepared to seamlessly publish information, instructions, and assign responsibilities for the proper planning, conduct, and execution of Family Day, Graduation, and other Depot special events in order to ensure that each graduating Marine and their friends and family are properly welcomed into the Marine Corps family. For many visitors, this will be their first experience with our Corps and their first impression should be one of competence and professionalism in a safe atmosphere.

3. Execution

a. Commander's Intent. MCRD/ERR PI will plan and execute all Family Day events, Recruit Graduations and supporting events in an organized, safe, and professional manner. These events will be treated as Depot-wide events with participation from throughout the Depot. The desired end state is to ensure the successful and safe execution of all Depot-sponsored events.

b. Concept of Operations

(1) Scheme of Maneuver. For the purpose of providing additional security, a typical graduation week consists of several events that require additional support; a motivational run on Thursday morning, Family Day for the remainder of Thursday, a morning colors ceremony on Friday morning followed by a graduation ceremony at either the Peatross Parade Deck or the All Weather Training Facility (AWTF) in the case of inclement weather.

(2) The timelines for special events will be published in a Letters of Instruction specific to those events.

c. Tasks

(1) Commanding Officer, Headquarters and Service Battalion (CO HQSVCBN)

(a) HQSVCBN will serve as the lead effort to execute all security screening duties for all events. All other sections and commands will be in support of this mission.

1. Provide 21 personnel for the security detail; receive 11 augments from Recruit Training Regiment (RTR) and 11 augments from Weapons and Field Training Battalion (WFTBN) for a total of 43 personnel.

2. On the assigned rotation for HQSVCBN, designate a Staff Noncommissioned Officer-in-Charge (SNCOIC) to plan and execute the responsibilities of security screening. This assignment shall be for a minimum four (4) month period and on a rotational basis to ensure sustained coverage of this requirement.

3. The SNCOIC is responsible to the CO HQSVCBN for all matters related to planning, coordination, and the execution of security screening per the enclosures. This will require close coordination between the SNCOIC and CO HQSVCBN.

4. Coordinate with the Provost Marshal Office (PMO) to receive Sentry/Traffic Control Point (TCP) training for assigned security augment personnel in order to enable a trained and rotational security augmentation force to augment PMO for each graduation week.

5. Conduct a Family Day/Graduation Security Brief at the Base Theater at 1300, Wednesday during graduation weeks or as necessary for any Depot-level special events.

(b) Motivational Run

1. Provide up to eight (8) Marines from the Security Screening Detail to augment RTR with traffic control. These Marines will report to RTR S-3 Operations Chief no later than (NLT) 0600 on the morning of the run. These Marines will return to the All Weather Training Facility (AWTF) immediately at the conclusion of the Motivational Run to support security and screening operations or crowd control duties in support of Family Day. The number of personnel may decrease with implementation of future barrier plans and will be coordinated with the security screener SNCOIC and Recruit Training Regiment (RTR) S-3 Operations Chief.

2. NLT 0600, ensure bollards and barriers are in place per the direction of the SNCOIC.

(c) Family Day Ceremony

1. Plan and execute security and screening operations for the Family Day ceremony in accordance with (IAW) with enclosure (3).

21 OCT 2019

2. Ensure security elements at the event site(s) provide status reports to the Emergency Operations Center (EOC), and the EOC in turn provides status reports to the Assistant Chief of Staff, G-3 (AC/S G-3).

3. Be prepared to begin the security screening process NLT 0700.

4. In the event of inclement weather, refer to enclosure (1).

(d) Graduation

1. Plan and execute security and screening operations IAW with enclosure (3).

2. Ensure security elements at the event site(s) provide status reports to the EOC, and the EOC in turn provides status reports to the AC/S G-3.

3. Begin the security screening process NLT 0700.

4. In the event of inclement weather, refer to enclosure (1).

5. Special Events. Provide security screener support IAW applicable Letters of Instruction (LOI).

6. Conduct a security brief at the Base Theater prior to the event.

(2) CO RTR

(a) Provide 11 personnel for the security screener detail. Ensure attendance at the coordination brief as part of the Family Day/Graduation Security Brief held by the Headquarters and Service Battalion (HQSVCBN) SNCOIC of Security Screeners at the Base Theater at 1300, Wednesday during graduation weeks. No replacements will be permitted after this brief unless previously coordinated through the HQSVCBN Operations Officers or Operations Chiefs.

(b) On the assigned rotation for RTR, coordinate with G-1 to assign a supplemental SNCOIC to plan and execute the responsibilities of security screening. This assignment shall be for a minimum four (4) month period and on a rotational basis to ensure sustained coverage of this requirement.

(c) The SNCOIC is responsible to CO HQSVCBN for all matters related to planning, coordination, and the execution of security screening per the enclosures. This will require close coordination between the SNCOIC and CO, HQSVCBN.

(d) Motivational Run

1. Plan and execute the Motivational Run.

2. Receive up to eight (8) Marines from the Security Screening Detail to augment RTR with traffic control. These Marines will

report to RTR S-3 Operations Chief NLT 0600 on the morning of the run. These Marines will return to the AWTF immediately at the conclusion of the Motivational Run to support security and screening operations or crowd control duties in support of Family Day. The number of personnel may decrease with implementation of future barrier plans and will be coordinated with the Security Screener SNCOIC and RTR G-3 Operations Chief.

3. Ensure grounds in vicinity of Peatross Parade Deck and Motivational Run route are policed at the conclusion of the Motivational Run.

4. In case of inclement weather, provide verbal recommendation to the AC/S G-3 and Chief of Staff on the execution of the Motivational Run in accordance with enclosure (1).

(e) Family Day Ceremony

1. Plan and execute the Family Day Ceremony.

2. Ensure grounds in vicinity and inside of AWTF are policed at the conclusion of the Family Day ceremony. This needs to happen the day prior (Wednesday after the security brief.)

3. NLT 0700, have at a minimum of four (4) ushers at the AWTF in order to (IOT) allow the security points to begin the screening process.

(f) Graduation

1. Plan and execute the graduation ceremony.

2. Have all ushers briefed and in position NLT 0700 IOT allow the security points to begin the screening process.

3. Ensure grounds in vicinity of Peatross Parade Deck, Boulevard de France, AWTF, and/or Lyceum are policed the day prior to graduation day and at the conclusion of recruit graduation.

4. In the event of inclement weather, provide verbal recommendation to the AC/S G-3 and Chief of Staff on the execution of the graduation in accordance with enclosure (1) by 1600 on Thursday (or day) before graduation.

(3) CO WFTBN

(a) Provide 10 personnel for the security screener detail. Ensure attendance at the coordination brief as part of the Family Day/Graduation Security Brief held by the SNCOIC of Security Screeners at the Base Theater at 1300, Wednesday during graduation weeks. No replacements will be permitted after this brief unless previously coordinated through the HQSVCBN Operations Officers or Operations Chiefs.

(b) On the assigned rotation for WFTBN, designate a SNCOIC to plan and execute the responsibilities of security screening. This assignment shall be for a minimum four (4) month period and on a rotational basis to ensure sustained coverage of this requirement.

21 OCT 2019

(c) The SNCOIC is responsible to CO HQSVCBN for all matters related to planning, coordination, and the execution of security screening per the enclosures. This will require close coordination between the SNCOIC and CO, HQSVCBN.

(d) Motivational Run. No direct action required.

(e) Family Day Ceremony. Provide security support IAW enclosure (3).

(f) Graduation. Provide security support IAW enclosure (3).

(4) AC/S G-3. Maintain staff cognizance of all security requirements for the Motivational Run, Family Day, graduation, and special events and ensure the Emergency Operations Center (EOC) maintains operational control of all aspects of security, to include base access measures and security screener procedures. Ensure all sections and commands adhere to the provisions in this order.

(a) Motivational Run

1. Be prepared to provide equipment to RTR in support of the Motivational Run.

2. Ensure appropriate ambulance crews and medical personnel are available for support.

3. In the event of inclement weather, refer to enclosure (1).

(b) Family Day Ceremony

1. Develop and maintain the Emergency Action Plan (EAP) to ensure it meets current Depot operational conditions and requirements. Coordinate with the SNCOIC to ensure the EAP is briefed at the 1300, Wednesday Security Screener brief at the Depot Theater.

2. Ensure ambulance crews and medical personnel are staged and available for support.

3. In the event of inclement weather, refer to enclosure (1).

(c) Graduation

1. Develop and maintain the EAP to ensure it meets current Depot operational conditions and requirements.

2. Ensure ambulance crews and medical personnel are staged and available for support.

3. In the event of inclement weather, refer to enclosure (1).

4. Notify staff sections accordingly in cases of indoor graduations.

21 OCT 2019

(5) PMO. Under direction of the AC/S G-3, the PMO detachment will ensure all aspects of security are performed and maintained to a high standard, to include base access measures and security procedures. Provide technical and tactical direction to the HQSVCBN security screener detail and ensure proper procedures are being followed.

(a) Motivational Run

1. Plan and execute the safe, efficient, and controlled vehicle flow of guests attending the Motivational Run.

2. Be prepared to assist the Security Screener SNCOIC in support of Motivational Run events.

3. In the event of inclement weather, refer to enclosure (1).

(b) Family Day Ceremony

1. Ensure a Military Working Dog (MWD) completes a sweep of the AWTF NLT 0530.

2. Have uniformed Special Reaction Team (SRT) members active in and around AWTF, ready to react with minimal response time.

3. Coordinate with Explosive Ordnance Disposal (EOD), when necessary, for suspicious packages/devices.

4. Establish traffic control points in order to safely expedite egress immediately after the Family Day Ceremony.

5. NLT 0945, emplace cones at the parade deck parking entrance/exit onto Boulevard de France.

6. In the event of inclement weather, refer to enclosure (1). Additionally, ensure the MWD conducts a sweep of the Depot Theater.

(c) Morning Colors Ceremony. Execute in accordance with reference (a).

(d) Graduation

1. Ensure MWD completes sweep of the graduation venue(s) NLT 0530 prior to the event.

2. Ensure uniformed SRT members are active in and around graduation venue(s), ready to react with minimal response time.

3. Coordinate with EOD when necessary for suspicious packages/devices.

4. Provide a uniformed, armed over watch for each security screening checkpoint.

5. Establish traffic control points in order to safely expedite egress immediately after the graduation ceremony.

21 OCT 2019

6. In the event of inclement weather, refer to enclosure (1) and ensure MWDs complete a sweep of the Depot Theater NLT 0630 prior to the event.

7. Provide Criminal Investigation Division (CID) support.

(6) Assistant Chief of Staff, G-6 (AC/S G-6)

(a) Motivational Run. Maintain the public address system installed at Peatross Parade Deck and ensure an operational inspection of the system is conducted at 0630 the day of the Motivational Run. Provide a technician on standby in case of system failure.

(b) Family Day Ceremony. Maintain the public address system and video monitors installed at AWTF and ensure an operational inspection of the system is conducted at 0700 the day of the Family Day Ceremony. Provide an audio/video technician on standby in case of system failure.

(c) Morning Colors Ceremony. Execute in accordance with reference (a).

(d) Graduation

1. Maintain the public address system installed at Peatross Parade Deck and ensure an operational inspection of the system is conducted at 0815 the day of the Graduation. Provide an audio/video technician on standby in case of system failure.

2. In the event of inclement weather, ensure the live-stream feed to the Depot Theater is operational by 0700 on Graduation day. Provide an audio/video technician on standby in case of system failure.

(7) Communication Strategy and Operations

(a) Motivational Run

1. When directed, provide media coverage for the Motivational Run.

2. Ensure the MCRD/ERR PI website and other social media sites such as Facebook, Tumblr, Instagram, and Twitter are updated with correct times for the Motivational Run.

3. In the event of inclement weather, refer to enclosure (1).

(b) Family Day Ceremony

1. When directed, provide media coverage for Family Day Ceremony.

2. In the event of inclement weather, refer to enclosure (1).

(c) Morning Colors Ceremony. Execute in accordance with reference (a).

(d) Graduation

1. When directed, provide media coverage for graduation.
2. In the event of inclement weather, refer to enclosure (1).

(8) Director, Marine Corps Community Services (MCCS). In the event of inclement weather, see enclosure (1) and execute the Morning Colors Ceremony in accordance with reference (a).

(9) MCRD PI Band. Provide band support to the Morning Colors and graduation ceremonies IAW reference (a). In the event of inclement weather, refer to enclosure (1).

(10) Assistant Chief of Staff, G-8 (AC/S G-8), Assistant Chief of Staff, Recruiting (AC/S Recruiting), Depot Inspector, Staff Judge Advocate (SJA), Regional Contracting Officer (RCO), and Force Preservation Officer. Upon request of HQSVCBN, provide personnel in support of all security functions associated with the Motivational Run, Family Day, Morning Colors, and graduation ceremonies.

d. Coordinating Instructions

(1) Uniform for all security personnel will be designated by the CO, HQSVCBN. All commands and sections will be responsible to ensure personnel assigned to security details have appropriate clothing as dictated by the CO, HQSVCBN.

(2) Road guards will utilize a reflective vest at all times and will utilize a flash light until 30 minutes after sunrise and 30 minutes before sunset.

(3) Assigned augments must be able to participate in all events and not be in a light or limited duty status. Any substitutions will need to be approved at the Operations Chief level for all sections and commands.

(4) HQSVCBN will assume responsibilities for security screening duties no earlier than 30 days after the report of the SNCOIC from one of the three commands (HQSVCBN, RTR, or WFTBN) to facilitate adequate turnover.

4. Administration and Logistics

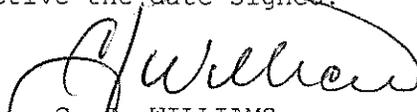
a. Recommendations for changes or modifications to this Order will be provided to the AC/S, G-3.

b. An electronic copy of this Order can be found on the MCRD PI SharePoint site.

5. Command and Signal

a. Command. This Order is applicable to all MCRD PI/ERR PI personnel.

b. Signal. This Order is effective the date signed.

  
C. J. WILLIAMS  
Chief of Staff

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21 OCT 2019

## Inclement Weather Plan

1. Situation. With average precipitation and a relatively mild climate year-round, MCRD/ERR, PI is able to conduct the majority of graduation ceremonies and supporting events outdoors. However, there are occasions throughout the year that require the cancellation or change of venue for specific events. This enclosure defines inclement weather and provides the baseline for influencing the decision to cancel an event or hold the event indoors.

2. Mission. MCRD/ERR, PI will plan and execute all Family Day, recruit graduation and supporting events in an organized, safe and professional manner during periods of inclement weather.

3. Execution

a. Commander's Intent. Facilitate timely decision making for cancellation or change of venue of designated ceremonial events in accordance with a timeline that facilitates early notification to guests and supporting Depot Staff and ensures events are executed in a safe, organized, and professional manner.

b. Concept of Operations. Recommendation for cancellation of the Motivational Run and/or Morning Colors, and execution of an indoor graduation will be made the day prior to the maximum extent possible and based on the forecasts below:

(1) Precipitation forecasted to be 60% or greater, or visibility forecasted to be close to zero.

(2) Sustained winds in excess of 20 mph.

(3) Ambient temperatures below 40°F with wind chill or temperatures greater than a heat index of 95°F.

c. Tasks

(1) Motivational Run. RTR will conduct coordination with AC/S G-3 and Chief of Staff (C/S) by 1430, Wednesday (day prior in case of holidays) on the uniform for the Motivational Run or cancellation of the Motivational Run based on weather forecast.

(2) Family Day Ceremony. RTR will conduct coordination with AC/S G-3 and C/S by 0530, Thursday (day prior in case of holidays) on postponement/cancellation of Family Day Ceremony based on weather forecast.

(3) Graduation. Conduct coordination with AC/S G-3 and C/S by 1700, Thursday (day prior in case of holidays) on the venue or venues for the graduation ceremony based on the weather forecast.

d. Coordinating Instructions. Once a decision is made, AC/S G-3 will notify sections and commands via email and phone calls through Operations sections.

(1) The Depot Theater will be used for overflow of an indoor graduation at the All-Weather Training Facility (AWTF). Scheme of maneuver will be in accordance with Figure 1.

21 OCT 2019

(2) Fire and Emergency Services (F&ES) will determine maximum capacity at the AWTF and inform the Officer in Charge (OIC) and SNCOIC of security.

(3) The security screener SNCOIC and a RTR representative will be responsible for ensuring proper and courteous communication to families and guests that the AWTF has reached maximum capacity and facilitate an orderly flow to the Depot Theater per Figure 1 of this enclosure.

(4) Security Screeners will be prepared to support screening at the Depot Theater once maximum capacity is reached at the AWTF.

(5) MCCS will ensure tram availability to the maximum extent possible per Figure 1.

(6) PMO will ensure sufficient road guards are in place to ensure safe and efficient flow to and from the Depot Theater per Figure 1 of this enclosure.

(7) AC/S G-6 and Communication Strategy and Operations will ensure the live feed of the indoor graduation is functional by 0730 on the morning of graduation. Testing of the system will occur on the day before the graduation if inclement weather meets the forecast criteria in 3.b. of this enclosure.

4. Administration and Logistics. Omitted.

5. Command and Signal. Omitted.

# Incident Weather Procedures for Graduations

21 OCT 2019

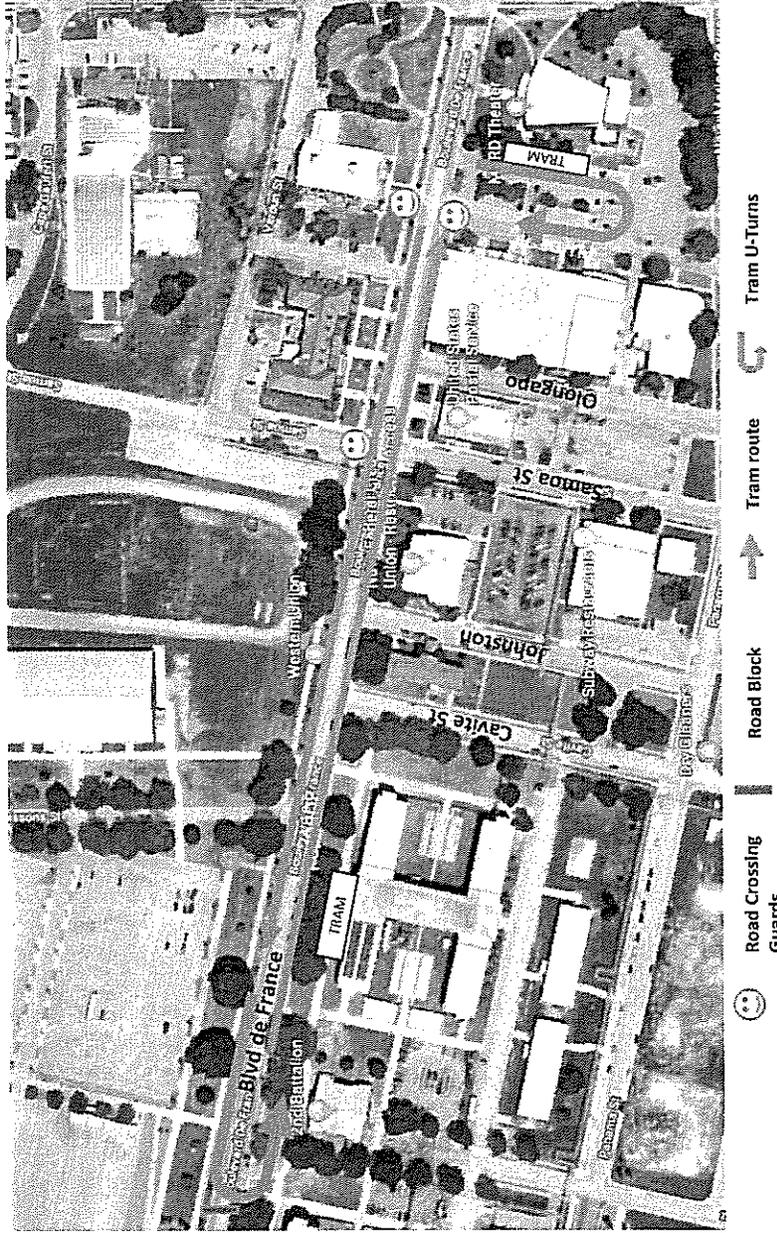


Figure 1

1. Blvd de France will still be closed at Midway and Santo Domingo
2. Trams will stage at DVC
3. F&ES and RTR Crowd Control will monitor capacity
4. Security Screener SNCOIC and RTR Crowd Control will ask families to proceed to the theater by tram or by foot
5. Will need two RTR Crowd Control in the theater
6. Will need 4 Security Personnel w/Supervisor at Theater with wands only
7. Will need 3 road/crossing guards w/vests to help with crowd flow to the theater
8. Upon grad dismissal, RTR crowd control will ask for a coordinated departure of the Theater. Remind the use of Trams or walk if preferred using designated crosswalks
9. PMO has authority to open or close the entire Blvd if size of overflow warrants closure due to volume of traffic
10. AWTF doors will remain closed if capacity is reached by 0900 for video considerations
11. Start time for grad will be pushed to 0915 to allow for families to be seated in the theater
12. ALL will ensure an orderly and safe departure of Theater to AWTF
13. In the event that the theater is not used, break down of the live stream will not occur until after graduation start time

## Live Stream Procedures for Graduations

1. Officer representation will be present from both the Depot (COS or AC/S G3) and RTR (XO or OPSO)
2. During JJAS, JROTC will use theater to allow for additional seating in the AWTF
3. EOC/OCO/G6 will ensure the Theater is ready with the live stream
4. OOC will follow a scripts that will maximize viewing quality for families in the theater

Security Screening Plan and Setup Maps

1. ECP and Perimeter Setup

a. Family Day. Construct three ECPs at the AWTF with the following equipment and personnel as displayed in Figure 2 of this enclosure.

(1) ECP Personnel and Equipment

(a) Personnel (nine (9) total): one (1) team leader, two (2) magnetometer operators, two (2) hand wand operators, two (2) bag screeners, one (1) flow controller, and one (1) line controller.

(b) Equipment: two (2) magnetometers, four (4) handheld wands, and two (2) tables setup at the main entrance.

(2) Sentries. The Sentry Team is composed of one (1) team leader and seven (7) sentries. The sentries will be posted throughout the barrier perimeter with the purpose of channeling guests to the ECPs, preventing unauthorized entry through the perimeter and handicap entrances, and preventing injury to personnel crossing Soissons Street to enter the AWTF. As part of the sentry posts, one (1) sentry will be posted at each handicap entrance (two (2) total) and one (1) sentry at the crosswalk at the corner of Soissons Street and Boulevard de France.

(3) Provost Marshal's Office Vehicle Control Point (PMO VCP) Team. The PMO VCP team will consist of (1) team leader and (6) Marines who will report directly to PMO no later than 0500 to support vehicle screening at the main gate and random vehicle inspection (RVI) area. The PMO VCP team will displace as directed by PMO and will assist with vehicle egress after the Family Day ceremony.

b. Graduation. Construct three (3) ECPs at Peatross Parade Deck with the following equipment and personnel as displayed in Figure 3 of this enclosure:

(1) ECP Personnel and Equipment

(a) Personnel (nine (9) total): one (1) team leader, two (2) magnetometer operators, two (2) hand wand operators, two (2) bag screeners, one (1) flow controller, and one (1) line controller.

(b) Equipment: two (2) magnetometers, four (4) handheld wands, and two (2) tables setup at the main entrance.

(2) Sentries. The Sentry Team is composed of one (1) team leader and seven (7) sentries. The sentries will be posted throughout the barrier perimeter with the purpose of channeling guests and vehicles to the ECPs, preventing unauthorized entry through the perimeter, and preventing vehicles from stopping and offloading along Boulevard de France.

(3) PMO VCP Team. The PMO VCP team will consist of one (1) team leader and six (6) Marines who will report directly to PMO no later than 0500 to support vehicle screening at the main gate and RVI area. The PMO VCP team will displace as directed by PMO and will assist with vehicle egress after the Graduation.

c. Incident Weather Family Day/Single Graduation. Construct three (3) ECPs at the AWTF with the following equipment and personnel as displayed in Figure 2 of this enclosure:

(1) ECP Personnel and Equipment

(a) Personnel (nine (9) total): one (1) team leader, two (2) magnetometer operators, two (2) hand wand operators, two (2) bag screeners, one (1) flow controller, and one (1) line controller.

(b) Equipment: two (2) magnetometers, four (4) handheld wands, and two (2) tables setup at the main entrance.

(2) Sentries. The Sentry Team is composed of one (1) team leader, seven (7) sentries, and three (3) ECP augments. It will be equipped with two (2) hand wands. The sentries will be posted throughout the barrier perimeter with the purpose of channeling guests to the ECPs, preventing unauthorized entry through the perimeter and handicap entrances, and preventing injury to personnel crossing Soissons Street to enter the AWTF. As part of the sentry posts, one (1) sentry will be posted at each handicap entrance (two (2) total) with a hand wand for screening disabled guests and their single escort and one (1) sentry at the crosswalk at the corner of Soissons Street and Boulevard de France.

(3) PMO VCP Team. The PMO VCP Team will consist of one (1) team leader and five (5) Marines who will report directly to PMO no later than 0500 to support vehicle screening at the main gate and RVI area. The PMO VCP team will displace as directed by PMO and will assist with vehicle egress after the graduation.

2. Line Control

a. Direct guests and visitors to the ECPs for screening including maintaining foot traffic off the roadways to avoid safety issues.

b. Direct excessive lines to other shorter lines into other ECPs to avoid congestion with the screening process.

c. Identify and confirm military in uniform with a valid Common Access Card (CAC) and their guests and escort those personnel to the front of the line at the ECP for processing.

d. Identify disabled personnel (wheelchair, walkers, canes, etc.) and direct them and one (1) escort to the front of the line at the ECP for appropriate processing and seating through the handicap entrances.

e. Brief all guests in line about basic procedures during screening including discussion about bag screening, contraband (weapons, knives, mace, etc.), prescription medications requiring matching identification, service animal entry, disability related items (canes, walkers, wheelchairs, etc.), screening for pacemakers, food and drink allowed in the venue, and areas where photography is allowed including restrictions surrounding photography of security measures.

### 3. Bag Screening

a. Guests will place all bags, cellular phones, cameras, keys, and any other type item that may set off the metal detector onto the baggage screening table for inspection. All bags will be inspected prior to allowing an individual to proceed through the magnetometers.

b. Owners will be asked to unzip, unbutton and open all compartments of their bags. The screening inspector will visually inspect the contents of the bag looking for weapons, explosives, and other contraband items such as illegal substances. The inspector will not allow the owner to assist during the search and will not let the owner retrieve their bag before the search is complete and the bag is cleared.

c. Once a bag is cleared, the owner will be directed to go through a magnetometer.

d. Individuals with no bags will proceed directly to the magnetometer.

e. If unauthorized items are found or suspected, the bag inspector will immediately notify the ECP team leader. The ECP team leader will then notify the Military Police. The Military Police will then assess the situation and take action as required.

f. The individual passing through the magnetometer may retrieve their bags once the individual and their items successfully pass the required screening.

### 4. Walk-Through Metal Detector Screening

a. The magnetometer will alarm for either "target detection" or "speed violation".

(1) If the alarm sounds for a "speed violation", the guest has either moved too fast or too slow through the magnetometer and will have to re-enter the detector at either a slower or faster pace.

(2) If the alarm sounds for "target detection", guests will be asked to step over to the hand wand screening area for a more detailed screening. If, at that point, guests successfully pass the hand wand screening, they will retrieve their belongings and continue into the venue.

(3) In any case that unauthorized items are found or suspected, the metal detector operator will immediately notify the team leader who will then notify PMO for action.

b. If the magnetometer does not sound any alarm, guests will retrieve their belongings and will be allowed into the venue.

### 5. Hand Wand Screening

a. The hand wand screening helps the screener to identify what may have set off the alarm on the magnetometer, help detect target items inside the bags, allow for screening of personnel with medical mobilization devices, and allow for screening of personnel with baby/infant carriers.

21 OCT 2019

b. During the hand wand procedure, the guest being screened will be asked to stand with their feet shoulder width apart and arms out to the side.

c. The screener will pass the wand over the entire body starting with the guest facing and with the guest turning away from the screener. The screener will pass the wand over non-visible areas of the body, approximately six to nine (6 - 9) inches away from the body at all times. Every effort will be taken to do this as discreetly as possible.

(1) If the hand wand alarms, the screener will ask the individual to disclose the information on the target and location, requesting the individual to reveal the article or item that may be in question.

(2) If unauthorized items are found or suspected, the screener will immediately notify the ECP team leader who will then notify the Military Police. The Military Police will then take action as required.

#### 6. Permissible Items

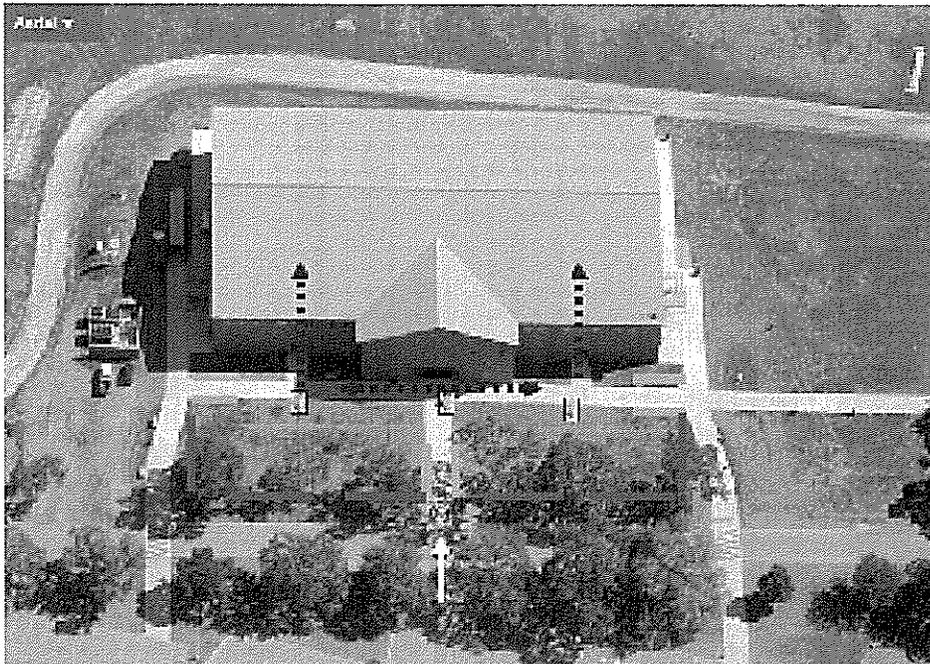
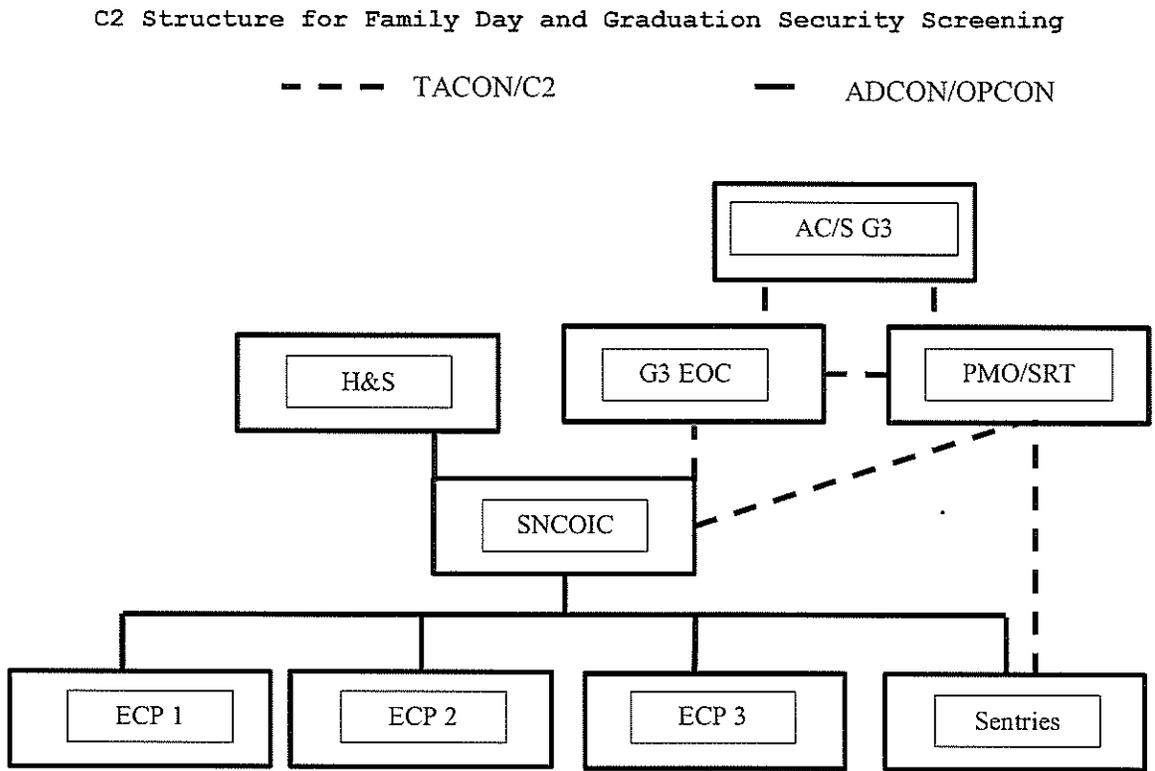
a. Medical Devices. Disability related items permitted through the security checkpoint include wheelchairs, scooters, crutches, canes, walkers, prosthetic devices, casts, support braces, support appliances, orthopedic shoes, exterior medical devices, assistive/adaptive devices, augmentation devices, ostomy supplies, CPAP machines and respirators, hearing aids, cochlear implants, tools for wheelchair disassembly/reassembly, personal supplemental oxygen, CO<sub>2</sub> personal oxygen concentrators, tools for prosthetic devices, medications and associated supplies (with identification), Braille note takers, slate and stylus, all diabetes related medication, service animals, and any other disability related equipment and supplies.

b. Baby/Infant Devices. Baby/infant related items permitted through the security checkpoint include car seats, carriers, strollers, baby apnea monitors, and other baby/infant courier devices.

Figure 2

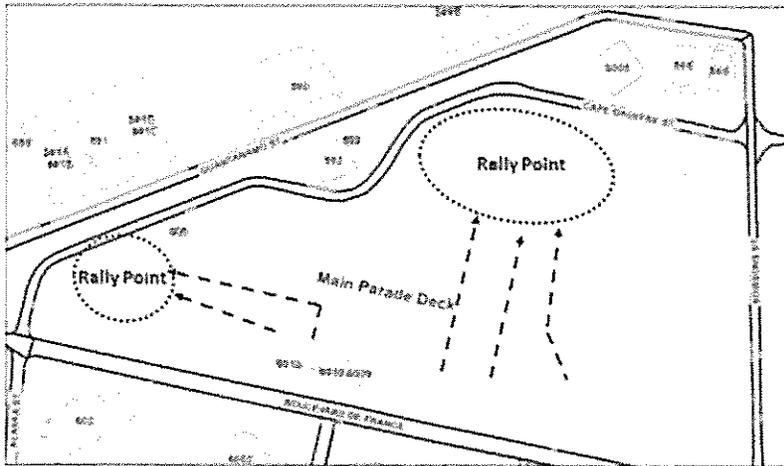


Figure 3

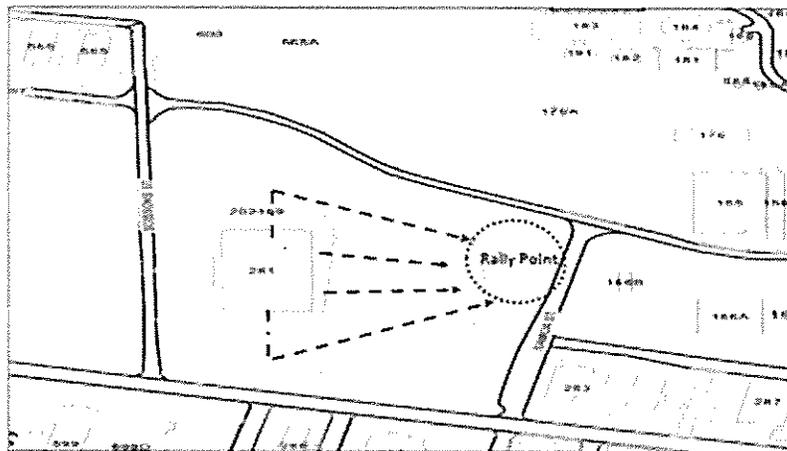


### Emergency Action Plan Maps

FOR OFFICIAL USE ONLY

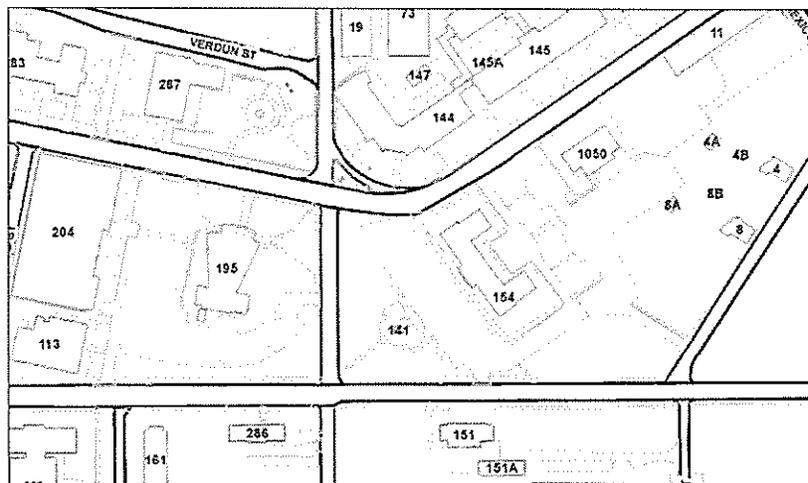


Parade Deck Evacuation Assembly Areas



All Weather Training Facility Evacuation Assembly Area

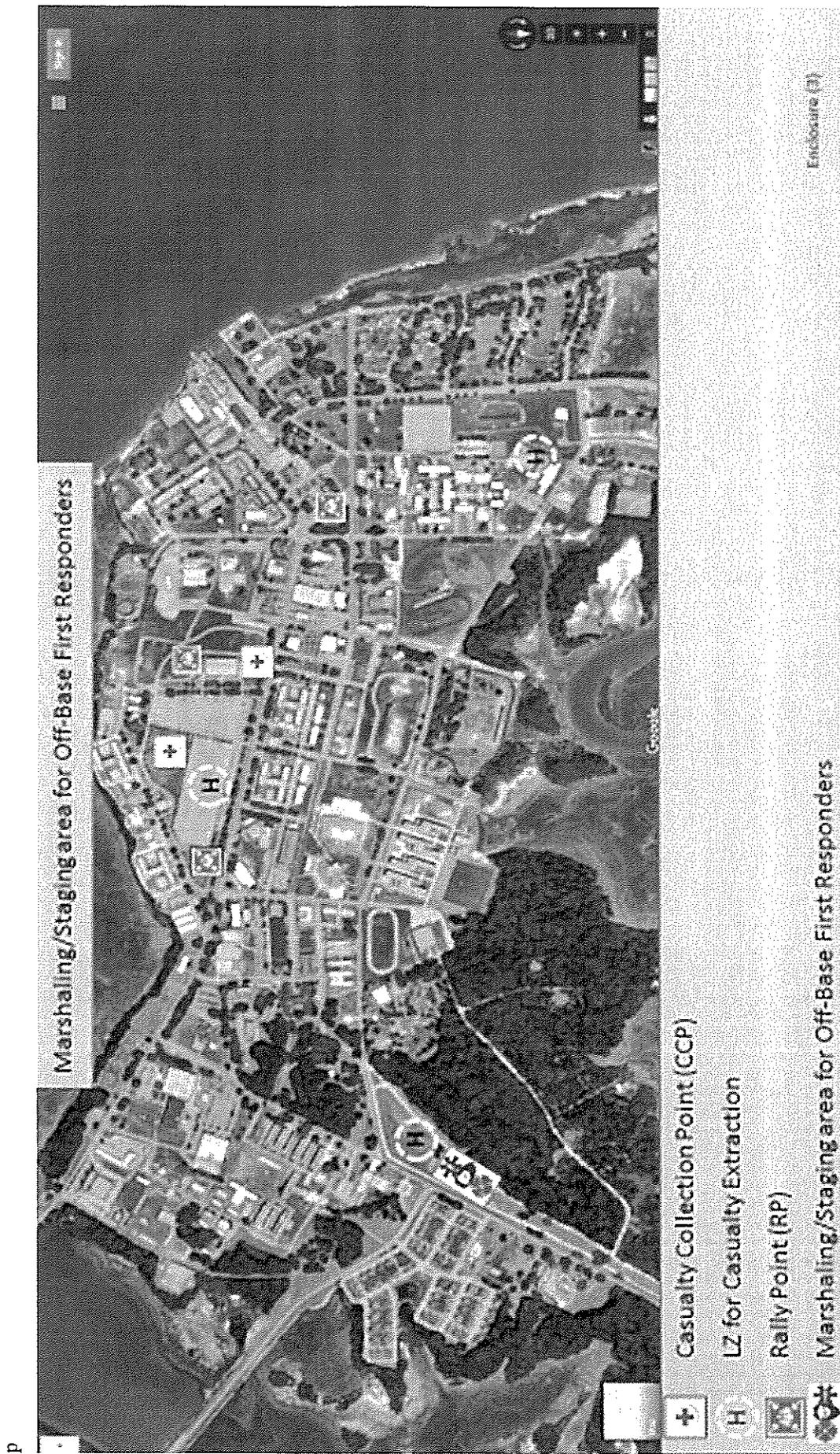
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Depot Theater Evacuation Assembly Area

DepO 5060.4  
21 OCT 2019

Marshaling/Staging Area for EMS & Off-Base First Responders



Phased Security Measures for Family Day

| Phase | Time | Agency   | Action                                     | Reported Complete |
|-------|------|----------|--|-------------------|
| 1     | 0500 | PMO      | Sweep All Weather Training Facility (AWTF) |                   |
| 1     | 0550 | Security | All Security Screeners on deck             |                   |
| 1     | 0600 | Security | Send road guards to augment RTR            |                   |
| 1     | 0630 | Security | Stanchions in place around AWTF            |                   |
| 1     | 0645 | Security | Emplace bollards to secure Soissons St.    |                   |
| 1     | 0645 | Security | Conduct Sky Watch Communications check     |                   |
| 1     | 0650 | Security | Deploy Sky Watch                           |                   |
| 1     | 0700 | Security | Report phase one complete to EOC           |                   |
| 2     | 0700 | Security | Begin screening operations                 |                   |
| 2     | 0745 | PMO      | Uniformed SRT on station                   |                   |
| 2     | 0745 | PMO      | TCP's established                          |                   |
| 2     | 0825 | Security | Report phase two complete to EOC           |                   |
| 3     | 0930 | Security | Family Day ceremony begins                 |                   |
| 3     | 1000 | Security | Family Day ceremony complete               |                   |

Phased Security Measures for Graduation

| Phase | Time | Agency   | Action   | Reported Complete |
|-------|------|----------|--|-------------------|
|       |      |          |  |                   |
| 1     | 0500 | PMO      | Sweep Peatross Parade Deck, AWTF, Colors venue, and Depot Theater(weather dependent) |                   |
| 1     | 0600 | Security | All Security Screeners on deck   |                   |
| 1     | 0630 | Security | Stanchions in place around ECP's   |                   |
| 1     | 0645 | Security | Sky Watch communications check   |                   |
| 1     | 0650 | Security | Deploy Sky Watch   |                   |
| 1     | 0700 | Security | Report phase one complete to EOC   |                   |
| 2     | 0700 | Security | Begin screening operations   |                   |
| 2     | 0745 | PMO      | Uniformed SRT on station   |                   |
| 2     | 0745 | PMO      | TCP's established  |                   |
| 2     | 0825 | Security | Report phase two complete to EOC   |                   |
| 2     | 0830 | RTR      | Open AWTF for Recruit gear staging   |                   |
| 2     | 0845 | PMO      | Secure Blvd de France/Bollards in Place for No Fly Zone                              |                   |
| 3     | 0900 | Security | Graduation ceremony begins   |                   |
| 3     | 1000 | Security | Graduation ceremony complete   |                   |

NOTE: In the event of inclement weather, MWD sweep times will be modified as required to facilitate indoor graduations.