



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION
PO BOX 19001
PARRIS ISLAND, SOUTH CAROLINA 29905-9001

DepO 5750.1H
G-3
06 MAR 2021

DEPOT ORDER 5750.1H

From: Commanding General
To: Distribution List

Subj: COMMAND HISTORICAL PROGRAM

Ref: (a) MCO P5750.1H
(b) MCO 4400.150
(c) MCO 5210.11F

Encl: (1) Command Chronology Format
(2) Request for Heritage Asset Determination

1. Situation. The Marine Corps Recruit Depot Parris Island/Eastern Recruiting Region (MCRDPI/ERR) Historical Program Order outlines the Command's responsibilities for the collection and preservation of material and property required to document Depot activities for historical purposes. This Order provides direction on the components of the program and required actions of the Command. It applies to all MCRDPI/ERR to include the Major Subordinate Commands (MSC) of both recruit training and recruiting, on and off the installation, and the Parris Island Museum. Additionally, this Order provides guidance on subordinate units' internal programs.

2. Cancellation

a. DepO 5750.3D w/Ch 1

b. Summary of Changes

(1) The Concept of Operations provides more detail regarding the components of the program: creation of the Command Chronology, maintenance of the Historical Summary File, and accounting for historical property to include Heritage Assets and historic unit property.

(2) Subordinate Element Missions contains tasks and responsibilities for Depot MSCs and Command Sections as they pertain to contributing to the Depot program and/or maintaining their own and subordinate Historical programs.

(3) Subordinate Element Missions tasks entities with ownership of program and completion of Command Chronologies.

3. Mission. To establish a Command Historical Program required by reference (a).

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Preserve material required to document Marine Corps activities on the Depot by maintaining the Command Chronology, the Historical Summary File, and accountability of historical property in accordance with this Order and the references.

(2) Concept of Operations. The Historical Program consists of the following functions: Command Chronology, Historical Summary File, and historical property accountability which need to be generated annually, contributed to throughout the year, and/or actively inventoried and maintained. The Historical Program's scope is not inherently rooted in any singular section. Elements and required actions of this program occur regularly within some command entities and sections' normal functions, and some components of the program require synthesis of the actions and products across numerous command entities. Each component of the program requires various involvement at the command section and subordinate unit level. Overall, the Depot program will be supervised by the Depot Historian.

a. Command Chronology. The Depot Command Chronology is an annual, documented report of the Command's activities, operations, and achievements as featured in the template in enclosure (1). It includes significant events or situations that units had to create solutions or mitigating factors to accomplish the mission. This document is a consolidated factual report that is prepared from the inputs submitted by subordinate commands and sections. A vital part of subordinate command and section input is the narrative that accompanies their submission. In this regard, MSCs or sections having subordinate units or sections will provide a consolidated narrative summary that recognizes important events throughout the command and section (e.g., the Recruit Training Regiment's narrative summary will incorporate significant events that occurred in the recruit training battalions). Command staff sections will incorporate all the subordinate departments or divisions into their narrative.

b. Historical Summary File. The Historical Summary File is a major source of information for the Depot in the development and maintenance of organizational history. Commands and sections will assist in the maintenance of the Depot file. MSCs also maintain a file for their program. The historical file will include:

1. Copies of the last five years of command chronologies

2. Proper display of Command's Lineage and Honors certificates and streamer entitlement

3. Copies of the MCRDPI/ERR insignia with all related correspondence to include background information, drawings, photographs, and the histories of any insignia or special identifying devices adopted by the unit and additional information relative to the adoption of insignia

4. Official unit history or extracts from other published works covering the unit's history or unit's activities that are printed items or digital copies judged to be of importance and relevant

5. Photographs of Command activities judged to be of historical interest

6. Records of commemoratively named property, facilities, and sites

7. Records of historical sites on MCRDPI/ERR

d. Command Heritage Asset and Historic Unit Property Accountability. The Depot maintains numerous historic ordnance, equipment, and items of significance on display within Depot spaces. These items are attained through National Museum of the Marine Corps (NMMC) loan, private donation, or other acquisition means with required documentation and/or accession boards. These items fall under two categories: Command Heritage Assets and Historic Unit Property. The Depot is required to maintain proper accountability of these items per direction in reference (b). The accountability requirements for Heritage assets and historic unit property are similar, but the accountability procedures differ slightly based on the type of item.

1. Heritage Assets. Heritage assets are items of historical, natural, cultural, educational, or artistic significance (e.g., aesthetic) or items with significant architectural characteristics that hold historical importance broadly to the United States Marine Corps. These assets are expected to be preserved indefinitely. Heritage items are typically fine art or objects. These heritage assets are controlled items that require a loan agreement signed annually between the NMMC and the receiving unit. Additionally, the receiving unit must conduct a yearly inventory or condition check and submit the inventory which includes a verification of condition and current photos of the item to the NMMC. Certain heritage assets that are controlled, serialized items require additional accountability processes through the Crane report and the Defense Property Accounting System (DPAS).

a. Fine Art. Items within this category include paintings, sculptures and other three dimensional art. These items are typically on display within the Depot Museum, command buildings, Drill Instructor School, or Quarters One.

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b. Objects. Items in this category include current use, excess, obsolete, or condemned material; war trophies; personal property such as uniforms, medals, or diaries; and military equipment. In addition to yearly NMMC property inventories, ordnance items of this category are controlled, serialized items which require quarterly CRANE and DPAS inventories regardless of whether they are within the Depot Museum, Depot Armory, or displayed within command spaces. CRANE and DPAS inventories are coordinated and archived through the G-4 Supply Section and conducted in accordance with supply regulations.

2. Historic Unit Property. Historic unit property are items owned by the unit to include uniforms, medals, military equipment, artwork, etc. that were collected through donations or gifts. This property can hold significance to a unit due to having a tie with the command, a previous member of the unit, or donated to be displayed in command spaces. Historic unit property has to be inventoried and maintained by the unit. Inventory of this property is imperative as some of it is on loan through generous donations of fellow Veteran Marine service members, and this property will eventually be returned to the owner. In the event that unit historic property (owned by the unit) is deemed significant to Depot and the Marine Corps history, the unit should submit the potential heritage asset to be included into the NMMC archive by utilizing the request format in enclosure (2). If the NMMC determines the item as a heritage asset, it would have to follow the protocol of heritage asset property.

b. Subordinate Element Missions

(1) Commanders, Recruit Training Regiment and Weapons and Field Training Battalion

(a) Appoint a Historian to maintain the unit's program in accordance with this Order and the references.

(b) Ensure subordinate units appoint required historians.

(c) Sign and submit a command chronology to the Assistant Chief of Staff (AC/S) G-3 (Attn: Ops Chief) semi-annually by the end of both April and October. The April submission needs to cover the semi-annual fiscal year period of Quarters 1 and 2. The October submission needs to build upon the April submission and include Quarters 3 and 4 to cover the entire fiscal year. Submissions need to be formatted in accordance with the example contained in enclosure (1) with all subordinate battalions and/or sections' inputs enclosed.

(d) Maintain a digital archive of the last five years of command chronologies with all subordinate battalions' and/or sections' chronologies enclosed, in accordance with reference (c).

(e) Properly display unit's Lineage and Honors certificates and maintain appropriate copies. Ensure correct streamers are displayed.

(f) Maintain copies of the unit insignia with all related correspondence to include background information, drawings, photographs, and the histories of any insignia or special identifying devices adopted by the unit and additional information relative to the adoption of insignia, in accordance with reference (c). Commands should verify priority insignia records which need to be maintained physically. Digital archive for all other items is sufficient.

(g) Maintain official unit history or extracts from other published works covering the unit's history or unit's activities that are printed items or digital copies judged to be of importance and relevant to include articles and photographs. Commands should verify priority items which need to be maintained physically. Digital archive for all other items is sufficient.

(h) Maintain accountability of all heritage assets of the command and establish a baseline inventory if property accountability is unknown. Conduct required inventory with the NMMC and forward a yearly record of completed inventory to the Depot Museum. Ensure any ordnance items are properly inventoried in accordance with reference (b) and Depot Supply regulations.

(i) Maintain accountability and inventory of all historical unit property within command spaces. Assign property to a Responsible Officer's subminor property inventory. Establish a baseline inventory if property accountability is unknown, ensuring to record the property's owner or loaning agency's point of contact information if temporarily loaned by a service member, past or present, or agency/organization.

(j) Ensure any historical unit property gift donations, grants, and temporary loans are reviewed by the Staff Judge Advocate, Low Country Council Office, and Depot Historical Officer before incorporated into unit's property.

(k) Assess any significant historical unit property that should be incorporated into NMMC heritage assets by verifying with the Depot Historical Officer and utilizing enclosure (2).

(2) Commander, Headquarters and Service Battalion

(a) Appoint a Historian to maintain the unit's program in accordance with this Order and the references.

(b) Sign and submit a command chronology to the AC/S G-3 (Attn: Ops Chief) semi-annually by the end of both April and October. The April submission needs to cover the semi-annual fiscal year period of Quarters 1 and 2. The October

submission needs to build upon the April submission and include Quarters 3 and 4 to cover the entire fiscal year. Submissions need to be formatted in accordance with the example contained in enclosure (1) with all sections' inputs enclosed.

(c) Maintain a digital archive of the last five years of command chronologies with all subordinate battalions' and/or sections' chronologies enclosed, in accordance with reference (c).

(d) Properly display unit's Lineage and Honors certificates and maintain appropriate copies. Ensure correct streamers are displayed per the certificates.

(e) Maintain copies of the unit insignia with all related correspondence to include background information, drawings, photographs, and the histories of any insignia or special identifying devices adopted by the unit and additional information relative to the adoption of insignia.

(f) Maintain copies of the unit insignia with all related correspondence to include background information, drawings, photographs, and the histories of any insignia or special identifying devices adopted by the unit and additional information relative to the adoption of insignia, in accordance with reference (c). Commands should verify priority insignia records which need to be maintained physically. Digital archive for all other items is sufficient.

(g) Maintain accountability of all heritage assets of the command and establish a baseline inventory if property accountability is unknown. Conduct required inventory with the NMMC and forward a yearly record of completed inventory to the Depot Museum. Ensure any ordnance items are properly inventoried in accordance with reference (b) and Depot Supply regulations.

(h) Maintain accountability and inventory of all historical unit property within command spaces. Assign property to a Responsible Officer's subminor property inventory. Establish a baseline inventory if property accountability is unknown, ensuring to record the property's owner or loaning agency's point of contact information if temporarily loaned by a service member, past or present, or agency/organization.

(i) Ensure any historical unit property gift donations, grants, and temporary loans are reviewed by the Staff Judge Advocate, Low Country Council Office, and Depot Historical Officer before incorporated into unit's property.

(j) Assess any significant historical unit property that should be incorporated into NMMC heritage assets by verifying with the Depot Historical Officer and utilizing enclosure (2).

(k) Maintain the display of streamers on the

Depot's colors. Coordinate with the Protocol Office for any changes to the display based on updates to streamer entitlement.

(3) Commanders, 1st Marine Corps District (MCD), 4th MCD, and 6th MCD

1. Properly display unit's Lineage and Honors certificates and maintain appropriate copies. Ensure correct streamers are displayed.

2. Maintain copies of the unit insignia with all related correspondence to include background information, drawings, photographs, and the histories of any insignia or special identifying devices adopted by the unit and additional information relative to the adoption of insignia, in accordance with reference (c). Commands should verify priority insignia records which need to be maintained physically. Digital archive for all other items is sufficient.

3. Maintain official unit history or extracts from other published works covering the unit's history or unit's activities that are printed items or digital copies judged to be of importance and relevant to include articles and photographs. Commands should verify priority items which need to be maintained physically. Digital archive for all other items is sufficient.

4. Maintain accountability of all heritage assets of the command and establish a baseline inventory if property accountability is unknown. Conduct required inventory with the NMMC and forward a yearly record of completed inventory to the Depot Museum. Ensure any ordnance items are properly inventoried in accordance with reference (b) and Depot Supply regulations.

5. Maintain accountability and inventory of all historical unit property within command spaces. Assign property to a Responsible Officer's sub minor property inventory. Establish a baseline inventory if property accountability is unknown, ensuring to record the property's owner or loaning agency's point of contact information if temporarily loaned by a service member, past or present, or agency/organization.

6. Ensure any historical unit property gift donations, grants, and temporary loans are reviewed by the Staff Judge Advocate, Low Country Council Office, and Depot Historical Officer before incorporated into unit's property.

7. Ensure any historical unit property gift donations, grants, and temporary loans are reviewed by the Staff Judge Advocate, Low Country Council Office, and Depot Historical Officer before incorporated into unit's property.

8. Assess any significant historical unit property that should be incorporated into NMMC heritage assets by verifying with the Depot Historical Officer and utilizing

enclosure (2).

(4) Protocol/Command Deck

(a) Review and maintain the Command's Lineage and Honors certificates located on the Quarterdeck.

(b) Ensure any historical unit property gift donations, grants, and temporary loans are reviewed by the Staff Judge Advocate, Low Country Council Office, and Depot Historical Officer before incorporated into unit's property.

(5) AC/S G-1

(a) Provide section input for the Depot Command Chronology to the AC/S G-3 (Attn: Ops Chief) semi-annually by the end of both April and October. The April submission needs to cover the semi-annual fiscal year period of Quarters 1 and 2. The October submission needs to build upon the April submission and include Quarters 3 and 4 to cover the entire fiscal year. Submissions need to be formatted in accordance with the example contained in enclosure (1) with all subordinate sections' inputs enclosed.

(b) Assist in the maintenance of the command's historical file by providing the following: a chronological listing of former Depot Commanders and other important members of the Command, the re-designation/deactivation of any subordinate units (as applicable), and the names of current Depot personnel who have been recognized for exceptional service, such as the Medal of Honor or the Navy Cross as required to update records.

(6) AC/S G-3

(a) Consolidate all sections' and commands' semi-annual inputs into the Depot Command Chronology and submit to higher headquarters by the end of December. Ensure to provide a copy to the Depot Museum for archival.

(b) Depot Museum

1. The Depot Museum Curator will serve as the Depot Historian. Maintain appropriate appointment letter and correspondence.

2. Coordinate actions required for this program with the G-3 staff and assist the appointed Historical Officers at the MSC level as appropriate with their program.

3. Appoint a Records Manager as appropriate.

4. Maintain a digital archive, in accordance with reference (c), of the last five years of the Depot command chronologies with all subordinate MSC chronologies enclosed.

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5. Assist in MSC heritage asset inventory with the NMMC as required. Keep digital records of MSC heritage asset inventories for Depot records.

(7) AC/S G-4

(a) Provide section input for the Depot Command Chronology to the AC/S G-3 (Attn: Ops Chief) semi-annually by the end of both April and October. The April submission needs to cover the semi-annual fiscal year period of Quarters 1 and 2. The October submission needs to build upon the April submission and include Quarters 3 and 4 to cover the entire fiscal year. Submissions need to be formatted in accordance with the example contained in enclosure (1) with all subordinate sections' inputs enclosed.

(b) Supervise the accountability of all ordnance heritage assets within the CRANE report and DPAS.

(c) Assist commands in properly accounting for any historical unit property that is within their command spaces.

(d) Maintain records of commemoratively named property, facilities, and sites aboard the Depot, in accordance with appropriate property/facility systems and/or reference (c). Assist commands in the process to commemoratively name facilities or sites on the Depot.

(e) Maintain records of historical sites on MCRDPI/ERR.

(8) AC/S Recruiting

(a) Appoint a Historian to maintain the unit's program in accordance with this Order and the references.

(b) Ensure subordinate units appoint required historians.

(c) Consolidate all subordinate unit inputs into the ERR Command Chronology and submit to higher headquarters by the end of December. Ensure to provide a copy to the Depot Museum for archival.

(d) Maintain an archive of the last five years of command chronologies with all subordinate MSC and sections' inputs enclosed, in accordance with reference (c).

(9) AC/S G-6, AC/S G-7, AC/S G-8, Regional Contracting Office, Religious Ministries, Parris Island Marine Band, and Marine Corps Community Services. Provide section input for the Depot Command Chronology to the AC/S G-3 (Attn: Ops Chief) semi-annually by the end of both April and October. The April submission needs to cover the semi-annual fiscal year period of Quarters 1 and 2. The October submission needs to build upon the April submission and include Quarters 3 and 4 to cover the

entire fiscal year. Submissions need to be formatted in accordance with the example contained in enclosure (1) with all subordinate sections' inputs enclosed.

(10) Staff Judge Advocate

(a) Provide section input for the Depot Command Chronology to the AC/S G-3 (Attn: Ops Chief) semi-annually by the end of both April and October. The April submission needs to cover the semi-annual fiscal year period of Quarters 1 and 2. The October submission needs to build upon the April submission and include Quarters 3 and 4 to cover the entire fiscal year. Submissions need to be formatted in accordance with the example contained in enclosure (1) with all subordinate sections' inputs enclosed.

(b) Review any offers of gifts of historic property or grants of real property prior to official command receipt.

(11) Low Country Council. Review any offers of gifts of historic property or grants of real property prior to official command receipt.

(12) Communication Strategy and Operations (COMMSTRAT)

(a) Provide section input for the Depot Command Chronology to the AC/S G-3 (Attn: Ops Chief) semi-annually by the end of both April and October. The April submission needs to cover the semi-annual fiscal year period of Quarters 1 and 2. The October submission needs to build upon the April submission and include Quarters 3 and 4 to cover the entire fiscal year. Submissions need to be formatted in accordance with the example contained in enclosure (1) with all subordinate sections' inputs enclosed.

(b) Provide information on the Command's participation in major events with the local community for incorporation into the command chronology.

(c) Maintain an archive of official unit history or extracts from other published works covering the unit's history or unit's activities that are printed items or digital copies judged to be of historical importance and relevance. The archive should include any publications detailing Depot history, events, etc. and photographs of command activities. Section should verify priority items which need to be maintained within both physical and digital archive. Digital archive for all other items is sufficient.

(d) Maintain an archive of historical media projects created by the command to include oral history program products as well as Depot created publications. Ensuring that recent and current projects are being archived as well.

(e) Maintain copies of the MCRDPI/ERR insignia with all related correspondence to include background information,

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drawings, photographs, and the histories of any insignia or special identifying devices adopted by the unit and additional information relative to the adoption of insignia.

c. Coordinating Instructions. The Depot Operations Chief can be contacted regarding questions for the Command Chronology. The Depot Museum Curator can be contacted for questions regarding

5. Administration and Logistics. Recommendations concerning the contents of this Order may be forwarded to the G-3 Operations Chief.

6. Command and Signal

a. Command. This Order is applicable to MCRDPI/ERR and the subordinate and tenant commands.

b. Signal. This Order is effective the date signed.


J. L. NETHERCOT

DISTRIBUTION: A

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COMMAND CHRONOLOGY FORMAT

The Command Chronology is comprised of four sections to include organizational data, narrative summary, sequential listing of significant events, and supporting documents.

ORGANIZATIONAL DATA

1. Description. The organizational data included in this section is a detailed compilation of pertinent information concerning the unit. It is generally statistical information about the unit, but it must be concise, complete, and thorough.

2. Example. The following is an example of Section I:

SECTION I

ORGANIZATIONAL DATA

1. Unit Designation: Marine Corps Recruit Depot/Eastern Recruiting Region, Parris Island, South Carolina (MCRD PISC)

a. Reporting Code: 32001

b. Table of Organization Number: 7311A

2. Period Covered: 1 October 2019 - 30 September 2020

3. Personnel Information

a. Commanding General

Major General James F. Glynn

1 Oct 19 - 19 Jun 20

Brigadier General Julie L. Nethercot

19 Jun 20 - 30 Sep 20

b. Chief of Staff

Colonel Christopher J. Williams

1 Oct 19 - 30 Sep 20

c. Subordinate Commanders

(1) Headquarters and Service Battalion

Colonel Sean C. Killeen

1 Oct 19 - 12 Jul 20

Colonel Ricardo T. Player

12 Jul 20 - 30 Sep 20

(2) Recruit Training Regiment

Colonel Christopher P. O'Connor

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1 Oct 19 - 30 Sep 20

- (3) Weapons and Field Training Battalion
Colonel Timothy R. Dremann
1 Oct 19 - 30 Sep 20

d. Principal Staff Members

- (1) Assistant Chief of Staff, Manpower and Human Resources

(G-1)

Lieutenant Colonel Michael R. Sandstrom
1 Oct 19 - 16 Jun 20
Mr. Eric Porter (Acting)
17 Jun 20 - 2 Aug 20
Lieutenant Colonel Shanelle A. Porter
3 Aug 20 - 30 Sep 20

- (2) Assistant Chief of Staff, Operations and Training (G-3)
Colonel Cesar Rodriguez
1 Oct 19 - 15 Jul 20
Colonel Frank L. McClintick
16 Jul 20 - 30 Sep 20

- (3) Assistant Chief of Staff, Installations and Logistics

(G-4)

Colonel William J. Truax
1 Oct 19 - 30 Sep 20

- (4) Assistant Chief of Staff, Information Systems (G-6)
Mr. Robert W. Weyant
1 Oct 19 - 30 Sep 20

- (5) Assistant Chief of Staff, Recruiting
Colonel Lance J. Langfeldt
1 Oct 19 - 30 Sep 20

- (6) Assistant Chief of Staff, Command Inspector (G-7)
Colonel Alvin L. Bryant Jr.
1 Oct 19 - 30 Sep 20

- (7) Assistant Chief of Staff, Financial Management & Comptroller (G-8)

Mr. Keith W. Bass
1 Oct 19 - 30 Sep 20

- (8) Assistant Chief of Staff, Religious Ministries
Captain Robert J. Vance
1 Oct 19 - 30 Sep 20

- (9) Director, Marine Corps Community Services Department
Mr. John R. Snider
1 Oct 19 - 30 Sep 20
- (10) Director, Regional Contracting Office
Mr. Mark H. Payne
1 Oct 19 - 30 Sep 20
- (11) Staff Judge Advocate
Lieutenant Colonel Winston G. McMillan
1 Oct 19 - 30 Sep 20
- (12) Director, Communication, Strategy, and Operations
(COMMSTRAT)
Captain Bryan A. McDonnell
1 Oct 19 - 30 Sep 20
- e. Sergeant Major
Sergeant Major William C. Carter
1 Oct 19 - 30 Sep 20

4. Average Monthly Strength

<u>Civilians</u>	<u>USMC</u>		<u>USN</u>	
	OFFICER	ENLISTED	OFFICER	ENLISTED
MONTH				
OCT	188	1421	19	34
495				
NOV	188	1415	19	34
493				
DEC	187	1416	19	34
497				
JAN	184	1400	19	33
486				
FEB	191	1402	19	33
506				
MAR	190	1400	19	32
505				
APR	192	1432	19	34
505				
MAY	192	1438	19	33
510				
JUN	198	1423	20	31
529				
JUL	189	1408	19	31
515				

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AUG	198	1398	19	32
496				
SEP	195	1374	19	32
491				

END OF SECTION I

NARRATIVE SUMMARY

1. Description. The narrative summary is written from the commander's viewpoint. It highlights the most significant accomplishments and techniques used to overcome problems and achieve unit objectives during the period covered by the report. Emphasis should be given to recurring problems requiring attention of higher headquarters and techniques that proved particularly successful.

2. Example. The following is an example of the outline for Section II:

SECTION II

NARRATIVE SUMMARY

Year wrap up of main items regarding execution of the Depot's mission to include: major initiatives, large impacts or events that were overcome, and new operational objectives.

ASSISTANT CHIEF OF STAFF MANPOWER AND HUMAN RESOURCES (G-1)

Overall summary of significant topics of the section pertaining to the Depot mission over the past year.

(1) Manpower Management

(2) Installation Personnel Administration Center

(3) Adjutant Division

(a) CASUALTIES Total = 27

1. Deaths (training related): 3
2. Deaths (other; including family): 12
3. Very Serious Injury (training related): 0
4. Very Serious Injury (other): 1
5. Serious Injury (training related): 1
6. Serious Injury (other): 8
7. Special Patient: 2

(b) MILITARY AWARDS Total = 117

1. CG Certificate of Commendation: 19
2. Navy and Marine Corps Achievement Medal: 12
3. Navy and Marine Corps Commendation Medal: 9
4. Meritorious Service Medal: 67
5. Higher Awards submitted to CMC: 10
6. Purple Hearts: 0

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(c) FUNERAL DETAILS Total = 21

1. USMC (Active Duty): 0
2. USMC (Retired): 6
3. USMC (Veteran): 15
4. USN (Retired): 0
5. USN (Active Duty): 0
6. USN (Veteran): 0
7. USA (Retired): 0
8. USAF (Retired): 0
9. OTHER: 0

(4) Manpower Management/Workforce Development

- | | |
|--|---|
| (a) Locally funded training courses | 7 |
| (b) CLD program sponsor funded | 1 |
| (c) Academic Degree Program Funded Courses | 8 |
| (d) RPAs processed (in excess of) | |

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(5) Career PlannerASSISTANT CHIEF OF STAFF OPERATIONS AND TRAINING (G-3)(1) Operations Division

Monthly summary of operations of the Recruit Depot

(a) The Mission Assurance (MA) Branch.

(b) Visits Section. The Visits Section scheduled, coordinated and provided support for over 95 visits.

Total visits for FY20 were:

- VIP:	13	
- ROTC/Military Colleges:	03	
- MCJROTC:	08	
- NJROTC:	15	
- AJROTC:	00	
- AFJROTC:	05	
- Educators Workshops:	07	
- Foreign Delegations:	06	
- Young Marines/Boy Scouts/Sea Cadets/Schools:	01	

- Military Liaison:	08
- Reunion Groups:	09
- DI RS Visits in support of Recruiting:	20
Total:	95

(c) Fire Rescue Division

(2) Training Division

(a) Training Branch

(b) Curriculum Development Branch

(c) Scheduling Branch

(3) Museum

(a) Visits

(b) Outreach

(c) Curation

(d) Cultural Resources

(e) Major projects

(f) Other Activities

ASSISTANT CHIEF OF STAFF INSTALLATION AND LOGISTICS (G-4)

Overall summary of significant logistics and facilities topics pertaining to the Depot mission and installation over the past year.

(1) Public Works Department

(2) Supply and Services Division

(a) Operations Section

(b) Depot Supply Section

(c) Depot Food Service Section

(d) Ammunition Supply Point Section

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- (e) Clothing Section
 - (f) Transient Billeting
 - (g) Hazardous Material Management Program
 - (h) Bulk Fuels Storage and Management
 - (i) Depot Laundry
- (3) Armory Division
 - (4) Motor Transport Division
 - (5) Military Housing Office (MHO)
 - (6) Provided U.S. Army Veterinary Services

ASSISTANT CHIEF OF STAFF INFORMATION SYSTEMS (G-6)

Summary of section's mission highlighting projects or capabilities that added to mission accomplishment and any impacts to services provided and mitigation processes.

ASSISTANT CHIEF OF STAFF COMMAND INSPECTOR (G-7)

Overall summary of significant topics of the section pertaining to the Depot mission over the past year.

- (1) Command Inspector Section

ASSISTANT CHIEF OF STAFF, FINANCIAL MANAGEMENT & COMPTROLLER (G-8)

Overall summary of significant topics of the section pertaining to the Depot mission over the past year.

- (1) Program and Budget Division
- (2) Financial Execution Systems Management Division
- (3) Resource Evaluation and Analysis Division
- (4) Defense Travel System / Government Travel Charge Card Division
- (5) Finance Division

COMMUNICATION, STRATEGY & OPERATIONS (COMMSTRAT)

Overall summary of significant topics of the section pertaining to the Depot mission over the past year.

REGIONAL CONTRACTING OFFICE

Overall summary of significant topics of the section pertaining to the Depot mission over the past year.

STAFF JUDGE ADVOCATE

Overall summary of significant topics of the section pertaining to the Depot mission over the past year.

ASSISTANT CHIEF OF STAFF RELIGIOUS MINISTRIES

Overall summary of significant topics of the section pertaining to the Depot mission over the past year.

- (1) Religious Programming
- (2) Religious Accommodation
- (3) Special services to Permanent Party Personnel
- (4) Spiritual Fitness

PARRIS ISLAND MARINE BAND

Overview of execution section's mission over the past year.

MARINE CORPS COMMUNITY SERVICES DEPARTMENT

Overview of execution section's mission over the past year.

- (1) Commercial Sponsorship
- (2) MCRD Marine Corps Family Team Building Division
- (3) Community Recreation
- (4) Fitness and Health Branch
 - (a) Fitness Center
- (5) Athletics and Sports Branch

- (6) Single Marine Program
- (7) The Legends of Parris Island Golf Course
- (8) Marine and Family Programs Division
- (9) Retail Operations Division
- (10) Services Operations Division
- (11) Food and Hospitality Division

END OF SECTION II

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SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

1. Description. The sequential listing of significant events provides a brief highlight of prominent events that took place within the unit or subordinate units. This list should not be a full synopsis of everything that happened within the fiscal year, but instead should encompass the major events of the sections and commands. Subjects that should be considered for inclusion are:

a. Activation, reactivation, and redesignation of units within the reporting organization and dates that such events took place

b. Significant command and staff actions

c. Modifications to plant facilities, organizational buildings, and areas

d. Significant ceremonies participated in or organized by the unit

e. Community relations events or highlights involving the unit

f. Disasters involving the unit (e.g., hurricanes, extreme foul weather, fires to organizational buildings, etc.) and the dates of such disasters

g. Visits of Very Important People (VIP)

2. Example. The following is an example of an outline for Section III:

SECTION IIISEQUENTIAL LISTING OF SIGNIFICANT EVENTSASSISTANT CHIEF OF STAFF MANPOWER AND HUMAN RESOURCES (G-1)

<u>Dates</u>	<u>Events</u>
27 Jul 20	Marine Manpower Enlisted Assignments (MMEA) Visit
17-18 Aug 20	Marine Manpower Officer Assignments (MMOA) Visit

ASSISTANT CHIEF OF STAFF OPERATIONS AND TRAINING (G-3)(1) Training Division

<u>Dates</u>	<u>Events</u>
1 Oct 19	Revised Recruit Master Training Schedule Released
15 Oct 19	Submitted Quarterly Swim Report to TECOM

(2) Mission Assurance

<u>Dates</u>	<u>Events</u>
4 Dec 19	MCRDPI/ERR Restricted Area Working Group & Memo Update
5 Dec 19	MCRDPI/ERR Threat Assessment

(3) Depot Band

<u>Dates</u>	<u>Events</u>
6 Dec 19	Beaufort Night on the Town, Beaufort, SC
17 Sep 20	Seder Memorial Service, Beaufort, SC

ASSISTANT CHIEF OF STAFF INSTALLATION AND LOGISTICS (G-4)

<u>Dates</u>	<u>Events</u>
22 Jul 20	NAVFAC Mid-Atlantic award design for permanent Repairs to 3d Battalion Causeway.
21-25 Sep 20	MARCORSSCOM Explosive Safety Inspection.

ASSISTANT CHIEF OF STAFF INFORMATION SYSTEMS (G-6)

<u>Dates</u>	<u>Events</u>
1-31 Dec 19	Installed a livestream camera on the Peatross parade deck.
31 May 20	Completed re-cabling of buildings 599 and 601.

ASSISTANT CHIEF OF STAFF COMMAND INSPECTOR

<u>Dates</u>	<u>Events</u>
24-26 Feb 20	CG Inspection of 6MCD
14-17 Sep 20	CG Inspection of SPTBN

ASSISTANT CHIEF OF STAFF COMPTROLLER (G-8)

<u>Dates</u>	<u>Events</u>
1 Oct 19	FY20 Continuing Resolution (CR) cash plan data call received from MCRC
30 Sep 20	Fiscal Year 2020 has completed successfully for the Tri-Command

COMMUNICATION STRATEGY AND OPERATIONS (COMMSTRAT)

<u>Dates</u>	<u>Events</u>
18 Oct 19	Interviewed Beirut Barracks bombing survivors
14 Dec 19	Documented PI Marine Band Christmas Concert

REGIONAL CONTRACTING OFFICE

06 MAR 2021

Dates

6-10 Oct 19

30 Sep 20

Events

Inspection 12MCD HQ and RS Seattle -
Director, Primary Level IV Agency Program
Coordinator (APC), Level V APC

Inspection 6MCD - Primary Level IV APC, Level V
APC

STAFF JUDGE ADVOCATE

Dates

27 Feb 20

14-17 Sep 20

Events

Legal Support Inspection

Legal Chief conducted inspection at SPTBN

END OF SECTION III

06 MAR 2021

SUPPORTING DOCUMENTS

1. Description. The fourth part of the command chronology consists of supporting documents. Documents will be included whenever necessary for clarity, completeness, or the elimination of lengthy writing. Cross-referencing should be accomplished whenever possible by inserting phrases such as "See Letter of Instruction and After Action Report, items #6 and #7 in Part IV." At a minimum, complete documentation (i.e., a complete Part IV) must be included with the original of the command chronology and copy, which becomes a part of the unit's historical summary file. Widely circulated documents known to be available may be referenced in copies intended for other echelons. Only significant and necessary directives, products, orders, bulletins, letters, messages, staff reports, photographs, maps, and any other documents of historical significance related to the command for the time period covered within the chronology should be considered for inclusion.

2. Subordinate section or command chronologies. The command chronologies of the MSCs will be added as enclosures to the Depot's command chronology. Additionally, MSCs with subordinate commands will enclose the subordinate commands' command chronologies (i.e. Recruit Training Regiment's command chronology will have 1st, 2nd, 3rd, and Support Battalion's command chronologies as enclosures to the MSC chronology).



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION
PO BOX 19001
PARRIS ISLAND, SOUTH CAROLINA 29905-9001

5750
SIC
Date

From: Commanding Officer
To: Registrar, National Museum of the Marine Corps, 2014 Anderson Ave.,
Quantico, VA 22134-5002

Subj: REQUEST FOR HERITAGE ASSET DETERMINATION

Ref: (a) MCO 4400.201 Volume 3
(b) MCO 5750.1
(c) MCO 10520.3_ (if applicable)

Encl: (1) Digital Image(s) of potential Heritage Asset (include images of
identify features such as serial number or part number, if applicable)
(2) Copy of Limited Demilitarized Certificate (if applicable)

1. In accordance with the references, this request is submitted to identify the following asset(s) as a potential heritage asset(s).
2. The following asset description is provided with digital images provided as enclosure (1):
Nomenclature:
Part/Identification Number: (if applicable)
National/Marine Corps Stock Number: (input NA if not assigned)
Country of Origin:
Unit Price: (if applicable)
Unit of Issue: (if applicable)
Quantity:
Serially Controlled (Y/N) (indicate "Yes" or "No")
Serial Number(s): (input NA if not assigned)
Estimated Annual Cost of Maintenance:
3. The significance of this asset is (describe significance of object to the unit, date obtained, where obtained, background/provenance of asset, why it contributes to unit's traditions and/or esprit de corps and more readily allows the unit to exploit historical experiences).
4. The physical condition and current location of this asset is (describe condition as well as physical location of the asset(s)).
5. This command understands that approval of this request does not constitute authorization to maintain physical possession of the asset.
6. The point of contact for this matter is (include rank, full name, telephone number, and e-mail).

(Signature)
(FI. MI. LAST Name of CO)