



UNITED STATES MARINE CORPS  
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION  
PO BOX 19580  
PARRIS ISLAND, SC 29905-9580

DepO 5041.3S  
CI  
17 SEP 2012

DEPOT ORDER 5041.3S

From: Commanding General  
To: Distribution List

Subj: COMMANDING GENERAL'S INSPECTION PROGRAM (CGIP)

Ref: (a) MCO 5040.6H Marine Corps Readiness Inspection and Assessments  
(b) NAVMC Directive 1700.23F Request Mast Procedures  
(c) MCO P5060.20 W/CH 1 Drill and Ceremonies  
(d) MCO P6100.13 Marine Corps Physical Fitness Program

Encl: (1) Notification of Commanding General's Inspection  
(2) Sample CGIP Synchronization Matrix  
(3) Functional Area Grade Sheet Format  
(4) List of Applicable Billets

1. Situation. In 1998, the Marine Corps decentralized its inspection authority and placed responsibility for conducting biennial Commanding General Inspections (CGI) on major subordinate commanders, e.g., the Commanding General, Marine Corps Recruit Depot/Eastern Recruiting Region (MCRD/ERR) Parris Island. Triennially, the Inspector General of the Marine Corps (IGMC), in the execution of the Commandant's Command Inspection Program (CIP), will inspect the MCRD/ERR CGIP to report on its effectiveness. Detailed information regarding the IGMC CIP is contained in reference (a). This Order assigns responsibilities and provides instructions for the MCRD/ERR CGIP, to include the conduct of request mast and reporting of inspection results.

2. Cancellation. DepO 5041.3R.

3. Mission. The MCRD/ERR Command Inspector will establish and implement a CGIP in order to promote efficiency, economy, and mission readiness, within subordinate units.

4. Execution

a. Commander's Intent and Concept of Operations

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(1) Commander's Intent. Inspections reinforce the importance of mission readiness, evaluate the critical areas essential for mission accomplishment, and serve as a tool for commanders to assess their organizational strengths and weaknesses. Inspections also promote readiness, economy of management, and morale within the command. Accordingly, the CGIP will assess and enhance the ability of the command and subordinate organizations to perform their assigned missions. The CGIP will identify the occurrence or potential vulnerability for fraud/waste/mismanagement, discrimination, sexual harassment, and environmental noncompliance. Finally, the CGIP will provide the Commanding General, the commanders, and staff with an assessment concerning the effectiveness of training, the condition of maintenance and support facilities, and the operational readiness of all organizations and activities inspected.

(2) Concept of Operations. The CGI is a formal inspection conducted biennially to assess and enhance the ability of subordinate commands to conduct their assigned missions. The inspection will be conducted with minimum interference to the normal work and training schedules of inspected organizations.

(a) CGIP Inspections

1. Functional Area Inspections. Will consist of technical inspections of the internal functional areas of the organization. Detailed information is found in coordinating instructions, see paragraph 4c.

2. Officer/Enlisted Uniform Inspections. Will consist of personnel-oriented, non-technical inspections. Events will be planned, coordinated, and conducted by the inspected organization and evaluated by members of the CGIP inspection team.

(b) Sequence of Events

1. The Commanding General will notify the command to be inspected via a notification of Commanding General's Inspection letter, see enclosure (1).

2. The MCRD/ERR Command Inspector will identify, organize, and provide training to augment inspectors prior to the commencement of any inspection. Inspectors will

obtain and familiarize themselves with Functional Area Checklists (FAC) for each functional area they will inspect.

3. The command to be inspected will prepare the CGIP synchronization matrix per enclosure (2) in order to synchronize points of contact (POC), times, and locations for the conduct of each functional area and officer/enlisted uniform inspection.

(c) Request Mast. Per reference (b), a Request Mast opportunity with the Inspector General of the Marine Corps will be provided to each Marine during the Commandant's Command inspection visits or at other times as agents of the Commandant of the Marine Corps. Reference (b) dictates the process of Request Mast during these visits. Prior to the inspection, the organization to be inspected, and subordinate units will publish a separate Request Mast bulletin and, if possible, provide the Command Inspector with Request Mast packages.

b. Tasks

(1) MCRD/ERR Command Inspector

(a) Serve as the principle advisor to the Commanding General on all inspection and Request Mast matters.

(b) Plan, coordinate, and conduct CGIP functional area inspections of MCRD/ERR units on a biennial basis.

(c) Evaluate officer/enlisted uniform inspections.

(d) Coordinate, monitor, and evaluate special inspections, as required.

(e) Strive to minimize the number, frequency, and duplication of inspections.

(f) Analyze the inspectors' feedback of their functional areas to identify areas within the command that are not in compliance with published orders and directives. Provide appropriate recommendations for improvement and analyze the root cause of the problem.

(g) Schedule and conduct the re-inspection of functional areas identified as "non-mission capable" and coordinate the resolution of problems that are beyond the capability of the unit commander to solve.

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(h) Conduct training for augment inspectors.

(i) Coordinate Request Mast with the Commanding General and maintain Request Mast files.

(j) Review items of special interest to the Commanding General such as fraud/waste/mismanagement, sexual harassment, discrimination, and hazing.

(k) Establish and maintain a program to monitor the completion of corrective actions taken to remedy findings noted in inspection reports.

(l) Maintain current copies of the IGMC FACs for use in conducting the CGIP.

(m) Establish a program to recognize individual Marines, Sailors, civilians, and commands for excellence demonstrated during inspections.

(n) Prepare CGIP reports and maintain inspection files.

(o) Coordinate at least one assist visit with MCRD/ERR units during the biennial inspection cycle.

(2) Commanding Officers, Recruit Training Regiment and ERR Recruiting Districts

(a) Design and implement a CIP in accordance with this Order and reference (a). Publish appropriate directives.

(b) Conduct annual inspections of your assigned battalions/recruiting stations within the Headquarters Elements (i.e., S-1, S-3, S-4, etc.) using the IGMC functional area checklist as a guide. Retain such reports on file for a minimum of two years.

(c) Establish and maintain a program to monitor the correction of findings identified during the inspection of your subordinate commands.

(d) When notified of an impending CGI, complete enclosure (3) to coordinate times, dates, locations, and POCs for each functional area.

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(e) Plan and execute officer/enlisted uniform inspections.

(3) Assistant Chiefs of Staff (AC/S)/Officers-in-Charge, and Special Staff Sections

(a) Enclosure (4) contains the list of applicable billets for the subject matter experts. Appoint the primary and alternate personnel via an appointment letter to inspect the functional areas under your cognizance.

(b) Review functional area grade sheets prepared by inspectors assigned from your staff section and, when appropriate, provide comments/recommendations to the MCRD/ERR Command Inspector.

(c) Coordinate and supervise special inspections of functional areas under your cognizance.

(d) Use FACs during CGIP functional area inspections and assist visits. The MCRD/ERR Command Inspector maintains current copies of FAC's for the functional areas that are inspected as part of the MCRD/ERR CGIP.

(e) Each AC/S is to be informed and involved in the readiness of MCRD/ERR commands. If inspection results reveal significant findings that are beyond the ability of a unit commander to correct, the AC/S exercising cognizance over the functional area should be prepared to brief the Commanding General on the measures required to correct the findings and, if applicable, the assistance that the staff section is able to provide.

(4) Functional Area Inspectors

(a) You are a direct representative of the Commanding General when conducting inspections. Conduct inspections as directed and in accordance with published schedules or bulletins.

(b) Be thoroughly familiar with applicable directives, instructions, references, regulations, policies, and procedures pertaining to the functional area being inspected.

(c) Use FACs when conducting inspections. Provide recommended changes to FACs to the MCRD/ERR Command Inspector.

(d) Conduct inspections in a positive and constructive manner. Be courteous and make every effort to affect improvement within the inspected organization. Remain mindful of each inspected command's unique mission, resources, and operating environment.

(e) Identify the root cause of problems, vice just their symptoms. In particular, identify problems that are beyond the capability of the unit commander to resolve.

(f) Foster a climate of trust and confidence by ensuring a positive, productive learning experience.

(g) Always respect and reinforce the unit commander's authority.

(h) Recognize excellence by identifying individual names, sections, etc., in your inspection results.

(i) Provide a verbal report of your inspection to the MCRD/ERR Command Inspector prior to the CGI out brief.

(j) Thoroughly familiarize yourself and comply with the grading criteria, instructions, and format contained in the Administration and Logistics section.

(k) Attend training provided by the MCRD/ERR Command Inspector.

(l) Answer every question on the FAC. Yes, No, N/A, are not acceptable answers. Provide a valid statement for each question.

(m) For each finding or discrepancy noted, list the functional areas paragraph# and comment in the remarks block beginning on the first page of the Functional Area Grade Sheet. If no findings or discrepancies were found, annotate such in the POSITIVE COMMENTS/RECOGNITION section.

(n) Use the InfoPath CGIP electronic grade sheet to document your functional area, enclosure (3).

(o) Assignment of the final grade (Mission Capable/Non-Mission Capable) is the prerogative of the individual inspector.

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(p) Prior to assignment of a Non-Mission Capable grade the inspector will consult with the principal or special staff officer exercising cognizance over the functional area and the Command Inspector.

(q) Submit the completed FAC with signed Functional Area Grade Sheet, enclosure (2), to the MCRD/ERR Command Inspector as directed.

c. Coordinating Instructions

(1) Biennial Inspections Cycle. CGIs for MCRD/ERR Commands will be conducted biennially.

(2) Special Instructions for the Recruit Training Regiment (RTR). Drill Instructors assigned to recruit training battalions (i.e., not on quota) and canvassing recruiters are exempt from participating in the CGI. Participants for officer/enlisted uniform inspections will include all other Marines assigned to the regimental headquarters and its subordinate battalions.

(3) Enlisted Uniform Inspection

(a) Enlisted personnel will participate in this event and form in a line of platoons. At a minimum, 25 percent of available Marines for each grade will be inspected.

(b) The prescribed uniform will be the Service "A" with ribbons and badges (no nametags). Females will wear skirts, garrison caps, and oxford shoes. ID cards will be carried by all personnel in the left breast pocket. All personnel will wear ID tags.

(4) Officer Uniform Inspection

(a) At a minimum, 25 percent of available officers for each grade are eligible to be chosen for this inspection. The unit commander will designate which officers will stand the inspection. The MCRD/ERR Command Inspector will prescribe the uniforms for the inspection. ID cards will be carried by all personnel in the left breast pocket. All personnel will wear ID tags. The command should expect to be inspected in a sampling of all uniforms that officers are required to maintain (Utilities, Service, Blue Dress, and Evening Dress). To preclude excessive uniform changes, officers serving as

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inspectors will remain in the uniform of the day for MCRD commands, Blue Dress "C" or "D" for Recruiting Districts.

(b) Inspectors will use MCTFS "Awds" and "Wpns" screens to verify information during this inspection.

(5) Close Order Drill (COD).

(a) The command to be inspected will organize one platoon to conduct COD. The utility uniform will be worn and platoon members will not be equipped with weapons or 782 gear.

(b) The platoon sergeant will conduct the first phase of drill using one of four drill cards selected by the COD evaluator. A different platoon member will conduct the second phase of drill using a different drill card. All movements will be performed in accordance with reference (c).

(6) Color Guard. The color guard will be evaluated in the Service "C" uniform (Blue Dress "D" for Recruiting Districts) and commence with the inspection of movements in accordance with reference (c).

(7) Physical Fitness Test (PFT). The command to be inspected will organize and conduct the PFT with a minimum of 25 percent of available personnel in each grade in accordance with reference (d). The uniform will be designated by the unit commanding officer. Monitors needed to conduct the PFT will be designated in writing by the commanding officer.

(8) Battle Skills Training. Although a practical test will not be administered; all Marines will be asked general knowledge questions during each uniform inspection event. These questions will be used to provide the commander with an indication of Marine Corps Common Skills knowledge within the organization.

(9) Criteria for Participating in Officer/Enlisted Uniform Inspections. All available Marines within the organization will be eligible to participate in officer/enlisted uniform inspections based upon the following attendance criteria as guidance:

(a) Marines in a duty or watch status shall not participate in the inspection.



(b) Commanding Officers may exempt Marines who joined their organization less than 30 days prior to the inspection.

(c) Commanding Officers may exempt Marines who are scheduled to transfer (PCS or EAS) within 30 days of the inspection.

(d) Commanding Officers may exempt Marines approved for annual leave prior to announcement of the inspection schedule. Only under unusual circumstances should commanding officers approve annual leave after announcement of the inspection.

(e) Commanding Officers will determine the level of participation by Marines based upon their duty status.

(10) Special Inspections. Outside agency inspections are classified as "special" inspections. Special inspections are normally schedule and conducted as required. Cognizant staff sections will coordinate special inspections of activities under their purview and inform the MCRD/ERR Command Inspector of their scheduled occurrence. Copies of all inspection results will be forwarded to the MCRD/ERR Inspector for review. A partial listing of outside agency inspections includes:

(a) Marine Corps Administrative Analysis Team  
(MCAAT)

(b) Marine Corps Non-Appropriated Fund Audit  
Service (MCNAFAS)

(c) Bureau of Medicine and Surgery inspections of  
Medical and Dental Facilities

(d) Food Services Assistance Team

(e) HQMC Child Development Program Inspection

(f) Inspections coordinated by the Depot  
Environmental Office include, but are not limited to, the  
Environmental Compliance Evaluation

(g) Inspections coordinated by Depot Safety

(11) Separate Inspection Programs. Inspections conducted by MCRD agencies on a recurring basis that are not

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part of the CGIP are termed "separate" inspections. Copies of all separate inspection results will be forwarded to the MCRD/ERR Command Inspector for review. A partial listing of separate inspections includes:

(a) Conduct periodic assessments of the Recruiting Stations at the request of the Recruiting Districts or as mandated by the Commanding General

(b) Fire Prevention and Protection Management (Fire Marshal)

(b) Special monthly Ground Safety, and Environment Health Inspections of all the facilities aboard the Depot

(c) Multi-disciplinary Inspection of Child Development Center

(d) Review of Budget Execution Activity (BEA) Accounts

(e) Review of Government Travel Charge Program

(12) Inspection Notification and Reporting

(a) Unless specifically authorized by the Commanding General, the MCRD/ERR Command Inspector will provide a minimum of 48 hours advance notice to the inspected unit to effect mutually agreeable arrangements for each inspection.

(b) Employing the grading criteria provided in the Administration and Logistics section, inspectors will use applicable updated FACs to inspect designated commands and report their findings to the MCRD/ERR Command Inspector. Functional area grade sheets will be completed using the format reflected in enclosure (2) and will include a copy of the applicable signed FAC used to inspect.

(c) The MCRD/ERR Command Inspector will review all functional area grade sheets and indicate concurrence or non-concurrence with the overall rating of mission capable or non-mission capable. A unit inspection report will be prepared for review by the Commanding General and provided to the inspected unit commander within 14 days after completion of the inspection. The MCRD/ERR Command Inspector and inspected unit commanders will retain a copy of unit inspection reports for a period of at least two years.

(d) Within 30 calendar days following issuance of the unit inspection report, inspected unit commanders will provide the MCRD/ERR Command Inspector with a written report of corrective actions completed or undertaken to remedy all functional area findings.

(e) For any functional areas evaluated as non-mission capable, the MCRD/ERR Command Inspector will coordinate with the inspected unit commander to schedule a re-inspection of that functional area within 60 calendar days following issuance of the unit inspection report. Such re-inspections will be in addition to, not in lieu of, other inspections. A separate report will be submitted indicating the results of each re-inspection. Re-inspections will continue every 60 calendar days until the functional area is evaluated as mission capable.

(13) Assist Visits. While the CGIP will inspect each subordinate command biennially, the subordinate commands and MCRD/ERR, PI agencies will receive an assist visit approximately six months prior to the CGI. All assist visits are coordinated through the staff principal exercising cognizance of the functional area(s) to be evaluated and approved by the MCRD/ERR Command Inspector. Personnel assigned as primary/alternate CGIP inspectors will conduct assist visits using criteria delineated in applicable FACs.

5. Administration and Logistics. Recommendations concerning the contents of this Order are encouraged and invited. Recommendations should be submitted to the Commanding General (Attn: CI MCRD/ERR).

a. Grading Procedures

(1) Each functional area will be evaluated using the standard IGMC FAC, which contains applicable questions. An overall grade of Mission Capable or Non-Mission Capable will be assigned to each functional area. Discrepancies and findings will be noted on the grading sheets for each area.

(2) Inspections will be unbiased and graded on the unit's compliance to the appropriate order/directives.

b. Grading System Definitions

(1) Mission Capable. The organizational/unit possesses and uses the requisite skills, equipment, personnel, and

understanding to accomplish its assigned mission, tasks, and functions.

(2) Non-Mission Capable. The organization/unit does not possess or does not use the requisite skills, equipment, personnel, and understanding to accomplish its assigned mission, tasks, and functions.

(3) Discrepancy. An error or failure to comply with guidance, direction, or action as required in appropriate and applicable directives. A **repeat discrepancy** in two consecutive CGI biennial inspections could result in a finding.

(4) Finding. A significant problem within the organization which:

(a) Detracts from the organization's readiness.

(b) Involved or could lead to fraud, waste, and mismanagement.

(c) Involves issues of health, morale, or welfare of the unit's Marines or Sailors.

(d) Significantly deviates from higher headquarters policies and procedures. A **repeat finding** in two consecutive CGI biennial inspections will normally result in the organization/unit being assigned as Non-Mission Capable.

6. Command and Signal.

a. Command. This Order is applicable to all commands and personnel assigned to MCRD/ERR, Parris Island.

b. Signal. This Order is effective the date signed.

  
L. E. REYNOLDS

DISTRIBUTION: A

# Notification of Commanding General's Inspection



UNITED STATES MARINE CORPS  
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION  
PO BOX 19580  
PARRIS ISLAND, SC 29905-9580

IF REPLY PLEASE TO:  
1000  
CI  
DATE

From: Commanding General, Command Inspector  
To: Commanding Officer, (Unit Inspected)

Subj: NOTIFICATION OF A COMMANDING GENERAL'S INSPECTION (CGI) (DATE)

Ref: (a) MCO 5040.6H Marine Corps Readiness Inspection and Assessments  
(b) DepO 5041.3S Commanding General's Inspection Program (CGIP)

Encl: (1) CGIP Synchronization Matrix

1. BACKGROUND: The Commanding General of Marine Corps Recruit Depot/Eastern Recruiting Region (MCRD/ERR) has directed the Command Inspector to inspect the (Unit Inspected) to assess the commands ability to perform its assigned mission. Per ref (B), the Command Inspection team will conduct the CGI at your command on (Date). This inspection is designed to enhance and develop policies, processes, and procedures to ensure mission readiness.

2. PURPOSE: Provide the commander with an unbiased and objective assessment of the unit's mission readiness and evaluate its organizational strengths and weaknesses.

3. OBJECTIVES: This inspection should provide a clear benefit to the units overall mission readiness while promoting the following:

- a. Compliance with established orders and directives.
- b. Identification of positive and negative trends.
- c. Enhancement of Marine Corps ethos.
- d. The moral and welfare of Marines and Sailors.

4. INTENT: The Command Inspector will use a systematic inspection methodology to evaluate all relevant functional areas listed in the Inspector General of the Marine Corps Functional Area Checklists. The CGI covers both technical and officer/enlisted uniform inspections that will be conducted with minimal disruption to ongoing training and operations.

5. OVERVIEW: The CGI is a three day focused event that will start with a formal in-brief and conclude with a formal out-brief. The results of this CGI will be contained in a written inspection report distributed to the Commanding Officer following the Commanding General's review of the results. A detailed inspection plan for the CGI will be published by the Command Inspector following the commands completion of the information found in encl (1). This

separate correspondence will outline the relevant functional areas and assign tasking to ensure smooth execution during the inspection.

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# Notification of Commanding General's Inspection

Subj: NOTIFICATION OF COMMANDING GENERAL INSPECTION (CGI) (Date)

6. TASK: Upon receipt of this notification, complete the following:

a. Complete and submit the enclosed Synchronization Matrix to the Command Inspector NLT (Date).

b. Ensure all relevant functional areas within the command are notified and prepared for the CGI.

7. Point of contact is the Command Inspector, Colonel Brown or Master Sergeant Stevens at DSN 335-3086/4597 or commercially at (843) 228-3086/4597.

L. A. BROWN  
By direction

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# Functional Area Grade Sheet Format

INSPECTOR	AREA INSPECTED	TAB <u>Select...</u>
COMMAND INSPECTED <u>Select...</u>	PERSONNEL INSPECTED	DATE INSPECTED

GRADE  
Select...

THIS CHECKLIST IS NOT ALL ENCOMPASSING. IF DISPARITIES ARE ENCOUNTERED  
YOU SHOULD REFER TO APPROPRIATE DIRECTIVES FOR CHANGES AND UPDATES.

FINDINGS     DISCREPANCIES     NONE     NOTEWORTHY

1. AMPLIFYING COMMENTS:

2. POSITIVE COMMENTS:

3. PERSONNEL RECOGNITION:

.....  
SIGNATURE

## Sample CGIP Synchronization Matrix

Staff Section	Functional Area	Inspector	Inspectee
<b>AC/S, G-1</b>			
040	Career Planning		
060	Pubs Mgt & Directives Cntrl		
061	Record Mgt Prgm		
062	General Administration		
063	Performance Evaluation System		
065	Privacy Act		
066	Promotion		
067	Identification Cards		
068	Marine Corps Publication Management Program		
070	Personnel Administration		
071	Military Awards		
080	MC Total Force System		
090	Legal Administration		
100	Postal Affairs		
120	Casualty Affairs		
121	Separation and Retirement		
123	Limited Duty		
210	Voter Registration Program		
<b>AC/S, G-3</b>			
270	Information & Personnel Security		
340	Physical Fitness Program		
350	Body Composition & Military Appearance Program		
360	Combat Marksmanship Program		
363	Range and Training Area Management		
370	Marine Corps Martial Arts Program (MCMAP)		
380	Unit Training Management		
381	Water Safety/Survival Program		
385	Distance Professional Military Education (DPME)		
390	MCI Program		
400	Formal School Management		
410	Lifelong Learning (LL)		
460	Historical Programs		
470	Physical Security		
480	Anti-Terrorism		
940	Installation Emergency Management		
<b>AC/S, G-4</b>			
561	Garrison Property		
591	Garrison Mobile Equipment		
753	Ground Supply		
<b>AC/S, G-6</b>			
405	Information Systems Management		
481	Operations Security		
<b>AC/S, QM</b>			
020	Request Mast		
190	Equal Opportunity Program		
290	Officer Uniform Inspection		
300	SNCO Uniform Inspection		
310	Personnel Inspection		
320	Drill		
325	Sword Manual		



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### Sample CGIP Synchronization Matrix

420	Color Guard		
<b>MCCS</b>			
122	TAMP/FMEAP		
200	Substance Abuse Program		
960	Family Advocacy Program		
966	Marine Corps Family Team Building (MCFTB) Program		
967	Single Marine Program		
968	Unit Personal and Family Readiness Program		
994	Suicide Prevention Program		
995	Relocation Assistance Prog (RAP)/Pers Sponsorship		
996	Personnel Sponsorship Program		
<b>AC/S, G-8</b>			
963	Sexual Assault Prevention and Response Program		
<b>FORCE PRES</b>			
130	Safety (Non-Aviation)		
<b>AC/S, Compt</b>			
490	Fiscal Management		
992	Government Travel Charge Card Program (GTCCP)		
<b>AC/S Religious Ministries</b>			
520	Religious Ministries		
<b>Medical/Dental</b>			
500	Health Service Management		
510	Dental		
<b>PAO</b>			
150	Public Affairs		
<b>FMD</b>			
761	Utilities Management		
762	Energy Conservation		

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## List of Applicable Billets

Staff Section	Functional Area	Applicable Inspector Billet
<b>AC/S, G-1</b>		
040	Career Planning	Depot Career Planner
060	Pubs Mgt & Directives Cntrl	G-1 Manpower Chief
061	Record Mgt Prgm	G-1 Manpower Chief
062	General Administration	IPAC Chief
063	Performance Evaluation System	G-1 Manpower Adjutant
065	Privacy Act	Legal Administration Officer
066	Promotion	IPAC Chief
067	Identification Cards	IPAC Chief
068	Marine Corps Publication Management Program	Legal Administration Officer
070	Personnel Administration	IPAC Chief
071	Military Awards	G-1 Manpower Chief
080	MC Total Force System	IPAC Chief
090	Legal Administration	Legal Administration Officer
100	Postal Affairs	Postal Chief
120	Casualty Affairs	G-1 Manpower Adjutant
121	Separation and Retirement	IPAC Chief
123	Limited Duty	IPAC Chief
210	Voter Registration Program	G-1 Manpower Adjutant
<b>AC/S, G-3</b>		
270	Information & Personnel Security	Security Manager
340	Physical Fitness Program	G-3 Operations Chief
350	Body Composition & Military Appearance Program	G-3 Operations Chief
360	Combat Marksmanship Program	G-3 Operations Chief

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## List of Applicable Billets

363	Range and Training Area Management	G-3 Operations Chief
370	Marine Corps Martial Arts Program (MCMAP)	G-3 Operations Chief
380	Unit Training Management	G-3 Operations Chief
381	Water Safety/Survival Program	G-3 Operations Chief
385	Distance Professional Military Education (DPME)	Academics Officer
390	MCI Program	G-3 Operations Chief
400	Formal School Management	Academics Officer
410	Lifelong Learning (LL)	Academics Officer
460	Historical Programs	G-3 Operations Officer
470	Physical Security	Physical Security Manager
480	Anti-Terrorism	Anti-Terrorism/Force Protection Manager
940	Installation Emergency Management	Anti-Terrorism/Force Protection Manager
[REDACTED]		
<b>AC/S, G-4</b>		
561	Garrison Property	Depot Supply Chief
591	Garrison Mobile Equipment	Depot Supply Chief
753	Ground Supply	Depot Supply Chief
[REDACTED]		
<b>AC/S, G-6</b>		
405	Information Systems Management	Cyber Security Officer
481	Operations Security	Cyber Security Officer
[REDACTED]		
<b>AC/S, QM</b>		
020	Request Mast	Command Inspector
190	Equal Opportunity Program	Depot Equal Opportunity Advisor

List of Applicable Billets

290	Officer Uniform Inspection	Command Inspector
300	SNCO Uniform Inspection	Quality Assurance Evaluator
310	Personnel Inspection	Quality Assurance Evaluator
320	Drill	Quality Assurance Evaluator
325	Sword Manual	Quality Assurance Evaluator
420	Color Guard	Quality Assurance Evaluator
<b>MCCS</b>		
122	TAMP/FMEAP	Transition Assistance Program Manager
200	Substance Abuse Program	Drug Demand Reduction Coordinator
960	Family Advocacy Program	Depot Family Readiness Officer
966	Marine Corps Family Team Building (MCFTB) Program	Depot Family Readiness Officer
967	Single Marine Program	Single Marine Coordinator
968	Unit Personal and Family Readiness Program	Depot Family Readiness Officer
994	Suicide Prevention Program	Prevention and Education Specialist
995	Relocation Assistance Prog (RAP)/Pers Sponsorship	Information Referral and Relocation
996	Personnel Sponsorship Program	Information Referral and Relocation
<b>AC/S, G-8</b>		
963	Sexual Assault Prevention and Response Program	SAPR Program Manager
<b>FORCE PRES</b>		
130	Safety (Non-Aviation)	Tactical Safety Specialist

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## List of Applicable Billets

<b>AC/S, Compt</b>		
490	Fiscal Management	Fiscal Chief
992	Government Travel Charge Card Program (GTCCP)	Defense Travel Systems Finance Technician
<b>AC/S Religious Ministries</b>		
520	Religious Ministries	AC/S Deputy Religious Ministries
<b>Medical/Dental</b>		
500	Health Service Management	Hospitalman Chief
510	Dental	Hospitalman Chief
<b>PAO</b>		
150	Public Affairs	Public Affairs Chief
<b>FMD</b>		
761	Utilities Management	Deputy Director Facilities Maintenance Division
762	Energy Conservation	Depot Energy Conservation Manager