

MCRD Parris Island Group Visit Request Form

ALL REQUESTS MUST BE SUBMITTED 60 DAYS PRIOR TO VISIT

Submit through email via PARR_SMB_MCRDPI_VISITS@usmc.mil.

NO VISITS WILL START OR END ON A WEEKEND OR HOLIDAY.

NO VISITS WILL SPAN LONGER THAN 3 DAYS.

ALL VISITORS MUST CONFIRM RECEIPT OF THEIR REQUEST WITHIN 24 HOURS OF SUBMISSION.

Call (843) 228-2034 Mon - Fri 8:30 a.m. to 3:30 p.m. EST to confirm your visit.

Failure to do so could create a delay in support for the visit.

Type of Organization:

Contact Name:

Name of Organization:

Address:

City:

State:

Zip:

Phone:

Cell Phone:

Work:

Email:

Size of visiting party: Male: Female: Chaperones:

Full Name and Rank of General/Foreign Officers or VIP's Visiting:

Date Submitted:

Purpose of Visit (be as specific as possible as to what your group wants to do on Parris Island):

Arrival Date:

Departure Date:

Expected Arrival Time:

Expected Departure Time:

Billeting Requested: Yes No

Please note: Billeting is available ONLY for ROTC, JROTC, Young Marines and Military Liaison visits. (NO EXCEPTIONS WILL BE MADE)

Attending Colors: Yes No
(Friday Only)

Attending Graduation: Yes No
(Friday Only)

Please list any special considerations for visit: e.g., handicap accessibility

G-3 Approval: _____