



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION
PARRIS ISLAND, SOUTH CAROLINA 29905

IN REPLY REFER TO
1500
G3
30 MAR 2020

POLICY LETTER 4-20

From: Commanding General
To: Distribution List

Subj: FOURTH PHASE MILITARY OCCUPATIONAL SPECIALTY/OCCUPATIONAL FIELD PANEL
AUGMENTATION

Ref: (a) Recruit Training Master Training Schedule

Encl: (1) MOS Panel Groupings

1. Situation. In November 2017, the Depot implemented the four phased recruit training model. During fourth phase, the Recruit Training Regiment (RTR) conducts a Military Occupational Specialty (MOS)/Occupational Field (OccFld) discussion panel which provides new Marines information specific to their MOS and related OccFld. The training event consists of a small group panel discussion and question and answer (Q&A) session led by one or more Drill Instructors (DIs) and/or permanent personnel Marines. Since implementation, RTR has had difficulty consistently supporting the panel discussions with Marines across all MOSs and OccFlds.

2. Mission. Effective immediately, for the purposes of these panels, Headquarters and Service Battalion (HSVCBN) and Weapons and Field Training Battalion (WFTBN) will augment RTR with Marines of various MOSs in order to ensure the MOS panels contained in the enclosure have representation from across all OccFlds to the greatest extent possible.

3. Execution

a. Commanders Intent and Concept of Operations

(1) Commander's Intent. Each MSE augments RTR with Marines of the MOSs corresponding to the MOS/OccFld of the graduating companies in order to conduct effective MOS/OccFld panel discussions during fourth phase.

(2) Concept of Operations. RTR continues to conduct MOS/OccFld panel discussions with new Marines in fourth phase per the Marine panel groupings identified in enclosure (1). As a rule, the group leader of the panel discussion group will have the same MOS/OccFld as the most populace MOS/OccFld of the new Marines that make up the grouping. In order to provide HQSVCBN and WFTBN adequate time to identify and prepare Marines to serve as panel members, after filling from within, RTR will identify the number of Marines of each MOS/OccFld that are required to fully source each Marine panel group. Required number of Marines and MOS/OccFlds will be provided to the Assistant Chief of Staff (AC/S), G-1 for tasking to HQSVCBN and WFTBN. Major subordinate elements (MSE) will support to the greatest extent possible, but shall not prevent accomplishment of their primary responsibilities.

(3) End State. Success is the conduct of representative and

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knowledgeable panel discussions with panel members from each of the Marine panel groupings identified in enclosure (1).

b. Subordinate Element Missions

(1) AC/S, G-3. As the sponsor of this policy, ensure all MSEs comply with its contents.

(2) AC/S, G-1

(a) Establish procedures to source Marines of the requisite MOSs/OccFlds from HQSVCBN and WFTBN to RTR in support of regularly scheduled MOS/OccFld discussion panels.

(b) Establish procedures to request augmentation support from MCAS-Beaufort, as required, in support of regularly scheduled MOS/OccFld discussion panels.

(3) Commanding Officer, RTR

(a) Provide MOS/OccFld requirements per direction from the AC/S, G-1 for sourcing from HQSVCBN and WFTBN.

(b) Brief all Marines identified to augment MOS/OccFld discussion panels on time/location, uniform, expectations and how each panel discussion will be conducted; additionally, provide reference materials, if available.

(c) Provide feedback to MSE Commanders on the performance of their Marines during the MOS/OccFld panel discussions.

(4) Commanding Officer, Headquarters and Service Battalion (HQSVCBN)

(a) Provide Marines to RTR as directed by the AC/S, G-1 to support the conduct of the MOS/OccFld panel discussions.

(b) Ensure selected Marines are vetted for maturity and knowledge of their MOS.

(5) Commanding Officer, WFTBN

(a) Provide Marines to RTR as directed by the AC/S, G-1 to support the conduct of the MOS/OccFld panel discussions.

(b) Ensure selected Marines are vetted for maturity and knowledge of their MOS.

c. Coordinating Instructions

(1) The weekly AC/S, G-3 operations synchronization meeting is a venue to validate RTR requirements and AC/S, G-1 tasks to supporting MSEs.

(2) MSEs will support to the greatest extent possible, but shall not jeopardize accomplishment of their primary responsibilities.

4. Administration and Logistics

a. Recommendations for changes or modifications to this Policy will be provided to the AC/S, G-3. Point of contact is the Depot Training Officer, Mr. Eric Junger, at 843-228-4786.

b. An hour-by-hour Recruit Training Schedule is posted on the Depot G-3 SharePoint at "G3/G3 Shared Documents/G3 Scheduling/4 Phase".

5. Command and Signal

a. Command. This Policy is applicable to MCRD PI.

b. Signal. This Policy is effective the date signed.


C. J. WILLIAMS
Chief of Staff

MOS Panel Groupings

New Marines will be divided into the following MOS/OccFld groupings during the conduct of MOS/OccFld panel discussions. Each group will be assigned a leader and at least one additional panel member.

Group 1:

01XX - Personnel and Administration
34XX - Financial Management
46XX - Combat Camera
44XX - Legal Services
43XX - Public Affairs
55XX - Music

Group 2:

02XX - Intelligence

Group 3:

03XX - Infantry
0800 - Artillery
18XX - Tank and AAV

Group 4:

06XX - Communications
28XX - Data/Communications Maintenance
26XX - Signals Intelligence/Ground Electronic Warfare

Group 5:

35XX - Motor Transport

Group 6:

58XX - Military Police and Corrections
57XX - Chemical, Biological, Radiological, and Nuclear (CBRN) Defense

Group 7:

04XX - Logistics
30XX - Supply Administration and Operations
33XX - Food Service
31XX - Distribution Management
11XX - Utilities
21XX - Ground Ordnance Maintenance

Group 8:

23XX - Ammunition and Explosive Ordnance Disposal
13XX - Engineer, Construction, Facilities, and Equipment

Group 9:

60XX/61XX/62XX - Aircraft Maintenance
63XX/64XX - Avionics
65XX - Aviation Ordnance
66XX - Aviation Logistics
68XX - Meteorological and Oceanographic (METOC)
70XX - Airfield Services
72XX - Air Control/Air Support/Anti-Air Warfare/Air Traffic Control
59XX - Electronics Maintenance